

Course Disk on AAFILESERVER

Please use this for large data files, such as images, models, drawings, audio, video, etc.

Username: **arch610c**

Password: --- [get this from your TA]

Folder: aafileservers > lab network drive > fall 2008 courses > Arch484 - cheng

The aafileservers is available on and off campus. Anywhere on campus, you can connect to it directly. The directions for doing so are below.

If you are off campus, you will need to connect with the UO VPN software first. The UO VPN software requires you to have a UO "DuckID" (ex: jsmith, of jsmith@uoregon.edu). In past years, Mac's could access the file server from off campus without VPN, this year, that is no longer the case. Anyone from off campus will need VPN to connect to the server.

You can download the current VPN software by going to <http://licensed.uoregon.edu/vpn/>

If you are on campus, the Lab Network Drive is accessible from any Mac OS computer and any Windows computer. Please pass this information on to the rest of your class.

Here's how you get to the course disk:

From a Mac:

- In the Finder, click Go, then click Connect to Server, then type AAFILESERVER.
- Put in the username and password for your course. Don't type the quotes.
- Click Connect.
- In the next window, scroll down until you see "Lab Network Drive". Select it by clicking on the name, but do not click the checkbox on the right side. Click OK.
- The Lab Network Drive will appear on your desktop. Open it, then open "Fall 2008 Courses", then open your course's folder. You can place files into that folder.
- Make sure to either restart the computer or throw the Lab Network Drive in the Trash when you are done, so that the next person who sits at the computer cannot make changes to the course folder.

From any A&AA lab computer running Windows:

- If the computer is already logged in, you need to log out, then log in using the username and password above. Logging in as student will not allow access to the course folder.
- Open My Computer.
- Open the N drive, which is the Lab Network Drive.
- Open Fall 2008 Courses.
- Open your course's folder.
- Copy files as needed.
- Make sure to log out or restart when you are done, otherwise anyone who sits down at the computer can make changes to your course folder.

From a non-A&AA lab computer on campus running Windows NT, 2000, or XP Pro:

- Go to Start -> Run and type \\AAFILESERVER then click OK.
- You will be asked for a username and password; type the username and password listed above, then follow the instructions above (open Lab Network Drive, etc.).

BACKUP! Anyone with the above username and password, or anyone sitting down at a computer that wasn't properly logged out, can make changes to the folder. Course folders are NOT BACKED UP in any way. Keep backups of any files you submit.