Wednesday, October 30, 1940

SPECIAL MEETING OF THE FACULTY

In accordance with the vote of the faculty at the meeting of September 25, the regular November meeting was advanced one week and held on October 30. The meeting was called to order by Dean Wayne L. Morse in the absence of President Edb. A quorum being present the following business was transacted. The minutes of the meeting held September 25, 1940, were read by Dr. Dan E. Clark, acting-secretary, and approved.

BUDGETARY REQUESTS FOR THE NEXT MILLENIUM. Chancellor Frederick M. Hunter presented to the faculty a statement of the economies and restoration of financial support since the adoption of the unified system of higher education together with a general statement of the requests which will be submitted to the 1941 session of the legislature of Oregon. He prefaced this presentation with a brief discussion of the role of education in a democratic society, especially in a period of world crisis.

INTRODUCTION OF MR. FACULTY MEMBER. Dr. C. Valentine Boyer, Dean of the College of Arts and Letters, introduced the following new member of the English faculty: Dr. Hoyt Trombridge, Associate Professor of English.

UNIVERSITY LECTURES. Dr. Rudolf H. Ernst made an announcement concerning the University lecture to be delivered by Dean Wayne L. Morse.

FINANCIAL CAMPAIGN OF THE SALVATION ARMY. Dean Wayne L. Morse announced that, as in preceding years, he had been asked to take charge of the campaign on the campus for the solicitation of funds for the operation of the Salvation Army in Eugene. He urged sympathetic reception of the solicitors engaged in this campaign for funds.

POLICY OF GRADUATE COUNCIL ON HONORARY DEGREES. Dr. Howard R. Taylor, Assistant Dean of the Graduate Division, made a brief report of the procedure followed in the consideration of proposals for honorary degrees, in accordance with the request made by Dean Wayne L. Morse at the preceding faculty meeting. Dr. Taylor read the motion adopted by the faculty at its meeting of May 3, 1939, in regard to such procedure. He called attention to the fact that on three different occasions since May 3, 1939, motions were presented to the faculty to amend the legislation adopted on May 3, 1939, but that none of these amendments had been adopted. As a consequence, he indicated that the Graduate Council was operating under the procedure authorized by the faculty in the legislation indicated.

There being no further business the meeting adjourned.

Dan E. Clark, Acting Secretary

Wednesday, December 4, 1940

REGULAR MEETING OF THE FACULTY

President Edb called the meeting to order at 4:00 p.m. and asked the secretary to read the minutes of the special meeting of the faculty held Wednesday, October 30, 1940. The minutes were read by Mr. Charles G. Howard, acting-secretary, and upon no objection being heard were ordered approved.
COMMITTEE REPORTS. President Erb called upon Mr. Charles G. Howard to report to the regular faculty the transmittals from the regular meeting of the Faculty Senate held Wednesday, November 27, 1940. Mr. Howard stated that at the regular meeting of the Faculty Senate held Wednesday, November 27, 1940, he was directed to transmit to the general faculty the following:

That the faculty approve and accept the report of the Course Committee under date of November 26, 1940, consisting of 28 pages containing the curriculum changes for the year 1941-42 subject to the following changes:

1. That page 28 of the report of the Committee be changed by removing the proposed new course, Bacteriology 204, 205, 206, under the heading Lower Division and Service Departments, Zoology, from the disapproved to the approved list of proposed new courses.

2. That page 28 of the Course Committee’s report be changed by removing the course, 2350, Human Parasitology, under the heading Lower Division and Service Departments, Zoology, from the disapproved to the approved list of proposed new courses.

It was moved by Mr. Howard and seconded that the above recommendations of the Faculty Senate to the general faculty be adopted. A copy of the report of the Course Committee dated November 26, 1940, and consisting of 28 pages is on file in the President’s Office and is made a part of these minutes.

After an explanation by Mr. Orlando John Hallis, Chairman of the Course Committee, and due discussion Mr. J. D. Barnett moved that the motion be amended by changing page 4 of the mimeographed report of the Course Committee as follows: that figure "4" appearing in the first line of the description of the course PS 450 and 451 be changed to figure "4". The motion was seconded by a member of the faculty and after due discussion and being put to vote was lost, 39 to 17.

Mr. Barnett then moved that the original motion be amended by deleting the word "contemporary" from the description of the course number PS 435 as shown on page 20 of the mimeographed report of the Course Committee. Upon being seconded by a member of the faculty and after due discussion the motion to amend was put to vote and carried.

Mr. Harold J. Noble moved by way of a substitute motion that the report of the Course Committee as originally drawn by the Course Committee be substituted in place of the motion before the house. After considerable discussion Mr. Noble with the consent of his second withdrew the motion.

Mr. Noble then moved that the original motion be amended by removal of the proposed new course, Bacteriology 204, 205, 206, from the approved to the disapproved list in compliance with the report of the Course Committee as shown on page 28 of the mimeographed report of the Course Committee under the heading Lower Division and Service Departments, Zoology. Upon being seconded by a member of the faculty and after due discussion, upon being put to vote the motion was lost.

Mr. Noble then moved that the original motion be amended by the removal of the proposed new course, 2350, Human Parasitology, from the approved to the disapproved list in compliance with the report of the Course Committee as shown on page 28 of the mimeographed report of the Course Committee under the heading Lower Division and Service Departments, Zoology. Upon being seconded by a member of the faculty and after due discussion, upon being put to vote the motion was lost.

The secretary then read the original motion as amended, namely:

That the faculty approve and accept the report of the Course Committee under date of November 26, 1940, consisting of 28 pages containing the curriculum changes for the year 1941-42 subject to the following changes:
1. That page 28 of the report of the Committee be changed by removing the proposed new course, Bacteriology 204, 205, 206, under the heading Lower Division and Service Departments, Zoology, from the disapproved list of proposed new courses.

2. That page 28 of the Course Committee's report be changed by removing the course, Z350, Human Parasitology, under the heading Lower Division and Service Departments, Zoology, from the disapproved list of proposed new courses.

3. That the word "contemporary" be deleted from the description of the course number PS 433 as shown on page 20 of the report of the Course Committee.

Upon being seconded and put to vote the original motion as amended was carried.

Mr. Charles G. Howard on behalf of the Faculty Senate moved:

That the present restriction on applied music credit as it appears under the requirements for a Bachelor's Degree on page 86 of the University of Oregon catalogue for 1940-41 as item (6) (c), be amended to read as follows: "Applied Music: Maximum for non-music majors, 12 term hours; maximum for music majors toward any degree other than the B.M. Degree, 24 term hours, at least 15 hours of which must be taken in Mus 390, Upper-Division Individual Instruction, during the junior and senior years."

Upon being seconded and after due discussion the motion was put to vote and carried.

NOTICES OF MOTION. The following notices of motion were presented:

By Mr. Kenneth Ghent:

Resolved that either a one-year sequence laboratory science course (9-12 hours including laboratory) or a 12-hour sequence course in Science (including mathematics) be required to satisfy the Science Group requirement.

By Mr. Albert Caswell:

After June 1943 the only bachelor's degrees conferred by the University upon the completion of a four-year undergraduate curriculum shall be Bachelor of Arts and Bachelor of Science. Candidates for these degrees shall be required to meet the present requirements, viz., 36 hours in Arts and Letters, including two years of a foreign language, for the Bachelor of Arts degree, and 36 hours in Science or Social Science for the Bachelor of Science degree. The candidate's major subject shall be noted upon the diploma.

By Mr. Wayne L. Morse:

All recommendations for honorary degrees shall be channelized through the Advisory Council which after due investigation and a two-thirds favorable vote by the total membership of the Council, shall give notice of its favorable recommendation to the faculty at not later than the March faculty meeting. All candidates for honorary degrees recommended by the Advisory Council shall be voted upon at the April meeting of the faculty. Only those receiving a two-thirds favorable vote of the members of the faculty voting shall be recommended to the Board of Higher Education for honorary degrees. This motion, if adopted, to take effect immediately.

There being no further business the meeting adjourned at 5:55 p.m.

Charles G. Howard
Acting Secretary
Wednesday, January 15, 1941

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held December 4, 1940, were read and approved.

ANNOUNCEMENT. President Erb cautioned the faculty about appearing in Salem during the meeting of the Legislature except on specific invitation from a member of the Legislature or from some other responsible individual, and then only after filing notice in the President's Office of the trip to Salem, the purpose for which it was made, and the name of the person or persons responsible.

REPORT OF FACULTY SENATE ON CREDIT FOR MILITARY SERVICE. Professor Charles G. Howard, Secretary of the Faculty Senate, reported that the Faculty Senate desired to recommend that the faculty adopt the report, consisting of four mimeographed sheets under the date of November 29, 1940, of a committee appointed to deal with the problem of granting credit and refunding fees of students entering military service, subject to the following amendment: that the phrase "with the exception of the University of Oregon Medical School" appearing on page two, line eight from the bottom of the report, paragraph 1, under the heading of Recommendations, be amended to read as follows: "with the exception of the University of Oregon Medical School and the University of Oregon School of Law". The motion was seconded and passed. A copy of the report is on file in the President's Office and is made a part of these minutes.

RECOMMENDATION OF FACULTY SENATE ON SATISFACTION OF SCIENCE GROUP REQUIREMENT. Professor Charles G. Howard, Secretary of the Faculty Senate, reported that the Senate desired to recommend that the faculty approve the following:

"Resolved that either a one-year sequence laboratory science course (9-12 hours including laboratory) or a 12-hour sequence course in Science (including mathematics) be required to satisfy the Science Group requirement."

The motion was seconded and passed.

FURTHER REPORT OF FACULTY SENATE. Professor Charles G. Howard, Secretary of the Faculty Senate, reported that the Senate had considered the following items and was reporting them to the faculty without specific recommendation:

1. Restriction of Bachelor's degrees to the Bachelor of Science and Bachelor of Arts.
2. Channelizing recommendations for honorary degrees through the Advisory Council instead of the Graduate Council.
3. Passing on certain individuals for honorary degrees."

DR. CASWELL WITHHOLDS MOTION TO LIMIT BACHELOR'S DEGREES. Dr. A. E. Caswell stated that he had received information that a policy in regard to baccalaureate degrees had been developed, and that he desired, therefore, to withdraw the following motion:

"After June 1942, the only bachelor's degrees conferred by the University upon the completion of a four-year undergraduate curriculum shall be Bachelor of Arts and Bachelor of Science. Candidates for these degrees shall be required to meet the present requirements, viz., 36 hours in Arts and Letters, including two years of a foreign language, for the Bachelor of Arts degree, and 36 hours in Science or Social Science for the Bachelor of Science degree. The candidate's major subject shall be noted upon the diploma."
CHANNELIZING HONORARY DEGREES THROUGH ADVISORY COUNCIL. Dean Wayne L. Morse moved that the following motion be adopted:

"All recommendations for honorary degrees shall be channelized through the Advisory Council which after due investigation and a two-thirds favorable vote by the total membership of the Council, shall give notice of its favorable recommendation to the faculty at not later than the March faculty meeting. All candidates for honorary degrees recommended by the Advisory Council shall be voted upon at the April meeting of the faculty. Only those receiving a two-thirds favorable vote of the members of the faculty voting shall be recommended to the Board of Higher Education for honorary degrees. This motion, if adopted, to take effect immediately.

The motion was seconded, and after considerable discussion was lost 29 to 51.

METHOD OF HANDLING RECOMMENDATIONS FOR HONORARY DEGREES. Dr. Howard R. Taylor, Vice-Chairman of the Graduate Council, reported that the Council desired to follow the procedure indicated below in handling recommendations for honorary degrees:

"In accordance with the legislation of the Faculty, the Graduate Council has appointed a special committee to investigate two proposals for honorary degrees which were referred to it. The special committee has recommended that the degrees be granted and their report has been adopted by the Graduate Council. The Council has decided, however, to postpone making any definite recommendations in regard to honorary degrees until the February meeting of the faculty, with the idea that in the meantime other proposals might be made which should be taken into consideration before presenting any final recommendations to the faculty. At the February meeting the Council would like to give notice that it will recommend the granting of a certain number of honorary degrees; that the reports of investigating committees and relevant information in regard to all proposals for honorary degrees will be kept on file in the Graduate Office where members of the faculty will be at liberty to consult it, and to file a written statement of such objections as they may have. These would be given full consideration by the Council in formulating its final recommendations which would be presented by name at the March meeting of the faculty with a motion to adopt or reject the report without debate."

NOTICE OF MOTION. The following notice of motion was presented by Dr. A. H. Kuns:

"That all teaching norms be considered within the purview of the Committee on Courses and that any changes in these norms be submitted to this faculty through the regular channels with the annual report on course changes."

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary
The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held February 15, 1941, were read and approved.

REPORT OF FACULTY SENATE. Professor Charles G. Howard, Secretary of the Faculty Senate, reported that the Senate desired to recommend that the faculty approve the following:

"That all proposed changes in teaching norms be submitted to the Inter-Departmental Committee on Teacher Education."

The motion was seconded. Dr. A. M. Kunz stated that this motion was presented by the Faculty Senate to replace the one which he had presented to the faculty at the last meeting. He moved that the following amendment be made as an addition to the motion:

"Who shall notify all departments concerned of the proposed changes."

The motion was seconded and lost, 24 to 22. The original motion was presented and lost 26 to 21.

HONORARY DEGREES. Dr. Howard B. Taylor, Vice-Chairman of the Graduate Council reported that the Graduate Council desired to recommend to the Faculty that two honorary degrees be recommended by the faculty to the State Board of Higher Education for approval. He indicated in detail the names of the individuals, the degrees for which they were recommended, and the reasons for the recommendations. He then moved that the faculty grant by unanimous consent permission to vote on the recommendations without debate. The motion was seconded and passed. Dr. Taylor then moved that Dr. John Elmer Weeks be recommended to the Chancellor and the State Board of Higher Education for the honorary degree of Doctor of Science to be awarded at the Commencement in June 1941. The motion was seconded and passed. Dr. Taylor moved that Dr. Albert Edward Mackey be recommended to the Chancellor and the State Board of Higher Education for the honorary degree of Doctor of Science to be awarded at the Commencement in June 1941. The motion was seconded and passed.

NOTICES OF MOTION:

By Mr. Jesse H. Bond:

"That the present procedure for the granting of honorary degrees be amended by providing that the Graduate Council, instead of reporting directly to the faculty, report to the President and the Advisory Council all recommendations which have been voted for and signed by a three-fourths majority of all members of the Graduate Council. Degrees thus recommended by the Graduate Council shall be recommended to the State Board of Higher Education upon approval by the President and by three-fourths of all members of the Advisory Council."

By Mr. John McIlcray:

"That instructors be given the right to vote in faculty meetings."

There being no further business the meeting adjourned.

E. M. Pallett, Secretary
The meeting was called to order by President Erb. A quorum being present, the following business was transacted. The minutes of the meeting held February 5, 1941, were read and approved.

REPORTS OF COMMITTEES. The President recognized Charles G. Howard, Secretary of the Faculty Senate, who reported:

That at the last regular meeting of the Faculty Senate held Wednesday, February 26, 1941, the Secretary of the Senate was directed to read to the general faculty the legislation of the general faculty creating the Faculty Senate and prescribing its function and jurisdiction.

In compliance with this direction, Charles G. Howard read numerous excerpts from the Faculty Minutes relative to the creation, function, and jurisdiction of the Faculty Senate, which excerpts so read are made a part of these minutes and are on file in the office of the President.

OLD BUSINESS. President Erb stated that Mr. Jesse H. Bond had at the previous faculty meeting given the following notice of motion:

That the present procedure for the granting of honorary degrees be amended by providing that the Graduate Council, instead of reporting directly to the faculty, report to the President and the Advisory Council all recommendations which have been voted for and signed by a three-fourths majority of all members of the Graduate Council. Degrees thus recommended by the Graduate Council shall be recommended to the State Board of Higher Education upon approval by the President and by three-fourths of all members of the Advisory Council.

The above motion was seconded. President Erb called upon the Secretary of the Faculty Senate for its report and disposition of Mr. Bond's motion.

The Secretary of the Faculty Senate stated that he had been directed by the Faculty Senate to transmit to the University faculty that Mr. Bond's motion be recommended for adoption by a vote of 11 for and 10 against subject to the following amendment:

That the phrase "upon approval by the President and by three-fourths of all members of the Advisory Council" be changed to read, "upon the approval by the President and by two-thirds of all members of the Advisory Council."

Mr. Bond stated that he and his second were willing to accept the amendment as recommended by the Faculty Senate. After due discussion, and vote taken, Mr. Bond's motion as amended was defeated by a vote of 33 against and 12 for.

President Erb then stated that Mr. John McCloskey at the last faculty meeting gave notice of motion:

That Instructors be given the right to vote in faculty meetings.

Mr. McCloskey, upon being recognized by the President, stated that he had information that his motion had been considered by the Faculty Senate and that he was not sure what parliamentary procedure he should adopt relative to the motion. The President then called upon the Secretary of the Faculty Senate to report its action upon Mr. McCloskey's motion.

The Secretary of the Faculty Senate stated that he had been directed to transmit to the University faculty the following action concerning Mr. McCloskey's motion:

That said motion be referred to a special committee to be appointed by the Chairman of the Faculty Senate for the purpose of full investigation and rephrasing of the motion and to report back to the Faculty Senate.
Mr. McCloskey, upon being recognized by the President, stated that in view of the report from the Faculty Senate he would like to give renewal of notice of motion on his original motion, amended however to read as follows:

That all instructors who have been residents and members of the Faculty for a period of two years be given the right to vote at faculty meetings.

The President ruled that Mr. McCloskey's renewal notice of motion would be accepted.

NOTICES OF MOTION:

By Mr. O. K. Burrell:

That the University faculty obligate itself to appear at the commencement exercises dressed in proper academic regalia.

By Mr. Warren D. Smith:

That the Committee on Courses be increased from a membership of 3 to a membership of 5.

No further business coming before the meeting, the faculty adjourned at 4:55 p.m.

Charles G. Howard,
Temporary Secretary
REGULAR MEETING OF THE FACULTY

The meeting was called to order by Dean Wayne L. Morse. A quorum being present the following business was transacted. The minutes of the meeting held Wednesday, March 5, 1941, were read and approved.

INTRODUCTION OF NEW FACULTY MEMBER. Professor Fred L. Stetson, acting for Dean James R. Jewell, Dean of the School of Education, introduced Mr. Hugh M. Shafer, Assistant Professor of Education for the spring term.

REPORT OF FACULTY SENATE. The chairman called upon Mr. Charles G. Howard, Secretary of the Faculty Senate, to report to the faculty any items other than recommendations on motions which would come up later. Mr. Howard stated that he had been directed to notify the general faculty of the following rules of procedure in regard to notices of motion given by nonmembers of the Senate:

Whenever a notice of motion is given in the general faculty by a nonmember of the Faculty Senate and such motion is transmitted to the Faculty Senate, the courtesy of the floor shall be extended to such nonmember of the Faculty Senate and the secretary of the Faculty Senate shall notify the giver of such notice of motion of the time and place when such motion shall be taken up and considered by the Faculty Senate.

VOTING PRIVILEGES EXTENDED TO INSTRUCTORS. The Chairman brought up for consideration the following motion previously presented by Mr. John McCloskey.

"That all instructors who have been residents and members of the faculty for a period of two years be given the right to vote at faculty meetings."

At the suggestion of Mr. McCloskey, the recommendation of the Faculty Senate was requested. Mr. Howard reported that the Faculty Senate recommended the adoption by the University Faculty of the following resolution which was being offered as a substitute motion:

"WHEREAS, the law creating the University of Oregon provided that 'the Faculty, consisting of the President and professors, shall be intrusted with the immediate government and discipline of the University,' etc., and left undefined the precise inclusion of the term 'professors'; and

"WHEREAS, the Board of Regents of the University of Oregon, on petition from the Faculty and the Advisory Council, on March 24, 1921, extended the definition of the voting Faculty to include associate professors (Regents' Minutes, Volume 7, page 108); and on March 14, 1925 on similar petition from the Faculty still further extended the voting privilege to include assistant professors (Regents' Minutes, Volume 7, page 394); and

"WHEREAS, in the opinion of the Faculty many instructors who have been long on the teaching staff of the University and are familiar with the organization, traditions and problems of the institution should also participate fully in deliberation of the body;

"NOW BE IT RESOLVED that the Faculty of the University of Oregon, as now legally constituted and defined by previous action of the Board respectfully petition the State Board of Higher Education to recast the definition of the University Faculty to include in its voting membership not only those of professorial rank but also instructors, provided such instructors are employed on a full-time basis and have been so employed for a period of not less than two academic years, giving instruction exclusively in schools, colleges, and departments that offer work for University credit."

The chairman asked Mr. McCloskey if the substitute motion submitted by the Senate was satisfactory to him. He replied that it was entirely satisfactory. It was moved, seconded and passed that the resolution be adopted. The chairman
ruled that since Mr. McGlorey had accepted the substitute motion, it was not necessary to take action on the original motion.

ACADEMIC REGALIA AT COMMENCEMENT. The chairman brought up for consideration the following motion previously presented by Mr. O. K. Burrell:

"That the University faculty obligate itself to appear at Commencement Exercises dressed in proper academic regalia."

At the request of the chairman, Mr. Howard reported that the Faculty Senate recommended that the faculty adopt the motion. It was moved and seconded that the motion pass. Professor C. F. Stafford moved as an amendment that the motion be laid on the table. The amendment was seconded and lost 32 to 21.

Professor F. L. Stetson moved as an amendment the following addition to the motion: "if and when the Commencement Committee provides the aforesaid regalia". This motion was seconded and lost 32 to 19.

Dr. A. F. Murdock moved as an amendment that the "legislation not take effect during the present year". The motion was seconded and lost.

The original motion was presented and carried 36 to 18.

WITHDRAWAL OF MOTION. The chairman brought up for consideration Dr. Warren D. Smith's motion, notice of which had been given at a previous meeting:

"That the Committee on Courses be increased from a membership of three to a membership of five."

The chairman reported that the secretary of the faculty had received notice from Dr. Smith that he desired to withdraw the motion. This statement being affirmed by Dr. Smith, no action on this motion was taken.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary

Wednesday, May 7, 1941

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Donald M. Erb. A quorum being present, the following business was transacted. The minutes of the meeting held Wednesday, April 2, 1941, were read and approved.

VOTING PRIVILEGES TO INSTRUCTORS. The President stated that at the faculty meeting held April 2, 1941, a resolution was passed recommending to the State Board of Higher Education that it rescind its definition of the University faculty to include in its voting membership not only those of professorial rank but also instructors, provided such instructors are employed on a full-time basis and have been so employed for a period of not less than two academic years giving instruction exclusively in schools, colleges, and departments that offer work for University credit.

The President explained that this resolution had been considered by the Advisory Council, and upon investigation and advice of a legal counsel, they were of the opinion that it was not necessary to secure the approval of the
State Board of Higher Education in that the question was one for local determination rather than involving an issue affecting the State System of Higher Education.

The President further stated that if there were no objections he would rule that the voting privileges requested above for instructors would take effect at once. No objections being heard, the President so ruled, and announced the following named instructors as being qualified for voting at the present meeting: G. R. Anderson, R. Andrews, E. Bradway, F. M. Combellack, C. Crane, M. B. Farr, H. H. Hanna, D. E. Hargis, H. Hudson, Florence Jones, E. D. Kittoe, R. V. Mills, P. Pasigkivi, J. C. Stovall, and D. Winters.

ELECTION OF ADVISORY COUNCIL. The President announced that the terms of the present Advisory Council members had expired, and that the meeting was open for the election of six members of the Advisory Council for the academic year 1941-42, not more than three of whom should be Deans, to serve for a period of one year.

The President then announced the following procedure for balloting: The faculty members eligible to vote shall place on their ballots six names; the individuals having the majority of the ballots cast will be declared elected; in case all six persons are not elected on the first ballot, the faculty will vote on twice as many as are needed on the second ballot, limiting the voting to the next highest individuals, and balloting shall proceed until all six positions are filled.

Upon ballot being taken, the following named persons were elected as members of the Advisory Council for the academic year 1941-42: O. R. Burrell, Dan E. Clark, Dean James H. Gilbert, Elic J. Moore, Dean Wayne L. Morse, and Dean Howard Taylor.

REPORT OF FACULTY SENATE. The President called upon Charles G. Howard, Secretary of the Faculty Senate, for a report from the Faculty Senate. Mr. Howard, upon being recognized by the chair, stated that the Secretary of the Faculty Senate had been instructed to transmit to the faculty the following resolutions pertaining to the Interdepartmental Committee on Teacher Education:

That the Senate request the faculty to require a report from the Interdepartmental Committee on Teacher Education dealing with the following items:

1. That the report indicate whether any definite policy or program of action has been considered by that committee during the current year;

2. That the report include whatever consideration the committee has given to an earlier selection of candidates for teacher education looking toward an elimination of certain of the weaker candidates;

3. That the report also give attention to methods of securing recommendations of candidates. This investigating committee has questioned the present practice of placing responsibility for the selection of references on the candidate. The choice of references should be a function of the Appointment Secretary.

4. Related to the question of references there should be consideration of the use of departmental rather than individual references in the case of those departments representing major and minor norms.

Mr. Howard moved the adoption of the above recommendations. Upon second being made and vote taken, the resolutions were carried.

Mr. Howard reported that the Faculty Senate directed the Secretary of the Senate to transmit to the faculty the following recommendation:
The Faculty Senate recommends to the faculty that the Secretary of the faculty be instructed to spread upon the minutes of the general faculty the minutes and recommendations approved by a meeting of the Appointment Bureau, held March 8, 1940.

Mr. Howard moved the adoption of the above resolution. Upon a second being made, Mr. Howard read the minutes and recommendations approved by a meeting of the Appointment Bureau held March 8, 1940. Upon vote being taken, the recommendation carried. In compliance with the above recommendation, the minutes and recommendations approved by a meeting of the Appointment Bureau held March 8, 1940, are herewith spread upon the minutes of this meeting and read as follows:

1. That there be closer cooperation between the Appointment Bureau and the various departments of the University in the recommendation of teachers for positions, especially in regard to the following:

   a. That if a given position is such that it calls for candidates with major preparation within a given field, the department concerned be consulted in regard to the candidates to be recommended whenever conditions make this possible.

   b. That preference be given to candidates with major preparations in a given field whenever it is evident that the major share of the teaching is clearly within that field.

   c. That a departmental recommendation for a candidate's major department be placed among his papers together with such other recommendations as the candidate may wish to have included.

   d. That the major departments be kept informed of the placement of their teaching majors.

   e. That necessary records and procedures be set up within the various schools and departments to facilitate departmental recommendations.

2. That there be a greater amount of actual field work for the purpose of finding vacancies, for an effective follow-up of candidates who have been placed, and for building good will towards the University. Improved procedures, with essential records for these are to be desired.

3. That in order to improve the working relations between the various schools and departments cooperatively engaged in teacher education, an inter-departmental committee on teacher education be organized, the plan of organization and the function of which shall be formulated by the University administration, in consultation with this committee and department heads and deans. It is further recommended that the Appointment Bureau Committee be abolished when and if the above committee is organized and begins to function.

4. That the Appointment Bureau Committee request a budget increase sufficient to enable the bureau to carry out the above recommendations.

5. That recommendations to the Appointment Bureau on the teaching ability of cadets be transmitted through and bear the approval of that member of the School of Education faculty who directs all such training.

REPORT OF THE ADVISORY COUNCIL. Dean Wayne L. Morse, upon being recognized by the chair, presented the report of the Advisory Council for the academic year 1940-41. Upon motion made, duly seconded, and carried, the report was received and filed in the President's Office and is made a part of these minutes.

No further business coming before the faculty, the meeting adjourned at 5:34 p.m.

Charles A. Howard, Acting Secretary
SPECIAL MEETING OF THE FACULTY

The meeting was called to order by Dean Wayne L. Morse. A quorum being present the following business was transacted. The minutes of the meeting held Wednesday, May 7, 1941, were read and approved.

FACULTY VOTING PRIVILEGES. The Secretary read the following statement from President Erb:

"Contrary to my expectations, Chancellor Hunter included in the docket for meeting No. 111 of the State Board of Higher Education on May 13, 1941, in Portland an item as follows:

'The Board voted to authorize President Erb to regulate the voting franchise of the faculty of the University of Oregon in such a manner as will in his best judgment conform to the present recognized purposes of the University and the State System.'

"I wish the faculty to know that I believe that this action is subject to only one proper interpretation, namely, that the President of the University of Oregon has the power to regulate the voting franchise of the faculty only after an expression of desire by the faculty itself. Certainly, that shall be my interpretation. I am strongly of the opinion that it would be illegal, and certainly improper, for the faculty not to have the determining voice as to who should vote in its own meeting."

APPROVAL OF DEGREES. A report was received from the Registrar certifying that certain students had fulfilled all requirements for degrees, and that 731 degrees and certificates would be conferred at the 1941 commencement, distributed as follows: baccalaureate degrees, 528; masters degrees, 80; Doctor of Philosophy, 1; Doctor of Education, 2; Doctor of Science, Honorary, 2; Doctor of Medicine, 62; certificates (Medical School), 56. The Secretary read the names of the candidates for advanced degrees but, according to custom, did not read the names of the candidates for baccalaureate degrees.

It was moved by Dr. J. D. Barnett that the individuals named on the list as candidates for advanced degrees be recommended by the faculty to the State Board of Higher Education for the degrees indicated, provided the records show affirmatively that the students are eligible for the degrees. Professor Howard moved that the motion be amended by striking out the clause "provided the records show affirmatively that the students are eligible for the degrees". The amendment was seconded and passed. The original motion as amended was then presented, seconded and carried. A copy of the list is on file in the President's Office as a part of these minutes.

NOTICE OF MOTION. Dr. Townsend gave notice of the following motion to be presented at the next meeting of the faculty:

"That a standing rule of procedure in regard to the clearing of candidates for degrees be formulated which would arrange for certification to the Board and secure positive evidence that the students had completed all requirements for the degrees."

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary
SPECIAL MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held Saturday, June 7, 1941, were read and approved.

CUT OCTOBER FACULTY MEETING. President Erb announced that it was customary to omit the October meeting of the faculty and that if there was no objection on the part of the faculty the same procedure would be followed for this year.

INTRODUCTION OF NEW FACULTY MEMBERS. Dr. C. Valentine Boyer, Dean of the College of Arts and Letters, announced the return of Mr. John L. Casteel, Associate Professor of Speech and Director of the Speech Division, who has been on leave of absence last year. Mr. Casteel introduced Mr. Kirt E. Montgomery, Instructor in Speech, as a new member of the Speech Division. Dr. Bay P. Bowen introduced Miss Anne Haest, Instructor in Romance Languages, as a new addition to his staff.

Dr. James H. Gilbert, Dean of the College of Social Science, announced the return of Dr. L. S. Cressman, Professor of Anthropology and Head of the Department of Anthropology, and Dr. John T. Gance, Associate Professor of History, who have been on leaves of absence during the past year. He also introduced the following new members of his staff:

Dr. William Charles Jones, Professor and Head of Department of Political Science
Dr. Paul B. Means, Professor of Religion
Dr. Fred Virgil Cahill, Instructor in Political Science

Dr. A. E. Caswell, Chairman of the Administrative Committee in Lower Division and Service Departments, presented the following new staff members:

Dr. E. Robert Collins, Instructor in Physics
Dr. Arnold L. Soderwald, Instructor in Zoology

Mr. Ellis F. Lawrence, Dean of the School of Architecture and Allied Arts, introduced the following new members of his staff:

Mr. George Jette, Instructor in Landscape Architecture
Mr. Jack Wilkinson, Instructor in Drawing and Painting

Dr. Victor P. Morris, Dean of the School of Business Administration, introduced the following additions to his staff:

Dr. Wesley C. Ballaine, Assistant Professor of Business Administration
Mr. Edward G. Daniel, Minor Professor of Business Administration
Mr. Lloyd Faust, Assistant Professor and Research Assistant
Mr. Donald Kenneth Griffith, Instructor in Business Administration

Dr. James R. Jewell, Dean of the School of Education, presented the following new members of the Training School staff:

Miss Melva Fae Bull, Instructor in Education, Supervisor of Commercial Studies, University High School
Mr. Henry E. Kuchera, Instructor in Education, Supervisor of Physical Education, University High School
Mr. Max McKinney, Instructor in Education, Supervisor of Social Living, University High School
Miss Dorothea E. Moore, Instructor in Education, Supervisor of Physical Education for Girls, University High School
Mr. Leon Mulling, Instructor in Education, Supervisor of English, University High School

Mr. Eric R. Allen, Dean of the School of Journalism, introduced Mr. Cecil Snyder, Acting Director of the News Bureau, Acting Assistant Professor of Journalism, and Acting Information Assistant.
Dr. Theodore Kratt, Dean of the School of Music, introduced Dr. Arnold Elston, Assistant Professor of Music.

Dr. Ralph W. Leighton, Dean of the School of Physical Education, announced the return of Mr. Rusgal K. Cutler, Assistant Professor of Physical Education; Miss Warrine Eastburn, Instructor in Physical Education; and Miss Harriet Thomson, Professor of Physical Education; who have been on leave of absence during the past year. Dr. Leighton also introduced Dr. Liale N. Wyatt, Assistant University Physician and Assistant Professor.

Mr. M. H. Douglass, University Librarian, announced the appointment of the following new members of the library staff:
- Mr. Beverly S. Caverhill, Reserve Assistant in Library; Instructor
- Miss Martha A. Foster, Senior Assistant Cataloguer, Instructor
- Miss Clarice E. Krieg, Cataloguing Librarian; Assistant Professor
Mr. Douglass also announced the return of Mrs. Lois Baker, Law Librarian and Instructor, who was on leave of absence last year.

DR. TOWNSEND'S MOTION DEPRESSED. President Erb announced that the notice of motion given by Professor Townsend at the previous meeting of the faculty ordinarily would come up for consideration at the September faculty meeting but that since the Faculty Senate had not had an opportunity to meet, the motion was being deferred until the next meeting of the faculty.

PRESIDENT'S RECEPTION, WEDNESDAY, OCTOBER 1. President Erb announced that the annual President's reception would be held Wednesday evening, October 1, in Gerlinger Hall and that all members of the faculty were cordially invited to attend.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary

Wednesday, November 5, 1941

REGULAR MEETING OF THE FACULTY

The meeting was called to order by Professor Hollis. A quorum being present the following business was transacted. The minutes of the meeting held Wednesday, September 24, 1941, were read and approved.

INTRODUCTION OF NEW FACULTY MEMBERS. Dr. A. E. Caswell, Chairman of the Administrative Committee in Lower Division and Service Departments, presented Dr. Pierre Van Rysselberge, Assistant Professor of Chemistry; and Professor Orlando John Hollis, acting for Dean Morse, introduced Mr. E. E. Overton, Visiting Professor of Law.

REPORT OF THE CURRICULA COMMITTEE OF THE STATE BOARD OF HIGHER EDUCATION. Professor Hollis read to the faculty the report of the Curricula Committee of the State Board of Higher Education in which it was recommended that major instruction leading to undergraduate and graduate degrees in the departments of mathematics, chemistry, physics, geology, botany, and zoology be offered at the University of Oregon effective with the academic year 1942-43. A copy of the report is on file in the President's Office.

REPORT OF FACULTY SENATE. Professor Hollis, Chairman of the Faculty Senate, reported that no recommendations were being made to the faculty by the Senate at this meeting. He stated, however, that a committee of the Senate had been appointed to investigate and recommend to the faculty action in regard to Dr. Townsend's motion presented at the June meeting of the faculty.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary
REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held Wednesday, November 5, 1941, were read and approved subject to the following corrections:

1. Under the heading of "Introduction of New Faculty Members" the name of Dr. Dallas S. Dedrick, Assistant Professor of Chemistry, was added.

2. Under the heading of "Report of the Curricula Committee of the State Board of Higher Education" the first four lines were changed to read as follows: "Professor Hollis read to the faculty the report of the Curricula Committee of the State Board of Higher Education, which report was adopted by the State Board of Higher Education October 28, 1941." This report recommends that major instruction leading to undergraduate and graduate degrees in the departments of mathematics, chemistry, physics, geology, botany, and zoology be offered at the University of Oregon effective with the academic year 1942-43. A copy of the report is on file in the President's Office.

REPORT IN PROCEDURE FOR CERTIFYING CANDIDATES FOR DEGREES. Charles G. Howard, Secretary of the Faculty Senate, upon being recognized by the Chair, reported that at the June meeting of the general faculty, Mr. Harvey Townsend gave the following notice of motion:

"That a standing rule of procedure in regard to the clearing of candidates for degrees be formulated which would arrange for certification to the Board and secure positive evidence that the students had completed all requirements for the degree."

The Faculty Senate in considering this notice of motion appointed a committee to consult with the Registrar concerning the possibility of improving the present procedure for clearing, reporting upon, and certifying candidates for degrees. The committee consisted of A. H. Kunz, E. H. Moore, and James H. Gilbert, Chairman.

This committee reported to the Faculty Senate November 26, 1941. The Faculty Senate recommends the adoption by the University faculty of this report. Secretary Howard then read the report and moved its adoption. Upon second and vote being taken the motion carried.

A copy of the report of this committee is marked Exhibit A, is made a part of the minutes of this meeting, and is on file in the office of the President.

REPORT OF THE COMMITTEE ON COURSES. Charles G. Howard, Secretary of the Faculty Senate, reported that he had been authorized to transmit to the general meeting of the faculty, the report of the Committee on Courses; and that the Faculty Senate recommends the adoption by the general faculty of the report of the Committee on Courses without amendments.

For the purpose of speedy and appropriate disposition of this report, Mr. Howard, with the consent of the Chair, suggested the following parliamentary procedure:

First, he would move that the faculty adopt the report of the Committee on Courses dated November 24, 1941, appearing from pages 1-51 inclusive, containing the curricula changes for the academic year 1942-43.

Second, after a second to his motion and before final action, each page of the report would be taken up in detail, and if any member of the faculty wished to add, qualify or strike any portion of the report, that such member of the faculty move that the original motion be amended and that a vote be taken upon the amendment.
Third, after complete examination of the report by pages, the report should be disposed of by vote upon the original motion as amended.

Mr. Howard then moved that the faculty adopt the report of the Committee on Courses under the date of November 24, 1941, consisting of 31 pages, pages 1-31 inclusive, including the curricula changes for the academic year 1942-43.

Upon motion being seconded, the Chair recognized Orlando John Hollis, Chairman of the Committee on Courses. After an explanation by Mr. Hollis the faculty then considered the report page by page. No amendments having been made the Chair put the original motion, and upon vote being taken it was unanimously carried.

A copy of the report on the Committee on Courses in marked Exhibit B, is made a part of the records of this meeting, and is on file in the office of the President.

NEW BUSINESS. Mr. Dan B. Clark, upon being recognized by the Chair, on behalf of the Advisory Council gave the following notice of motion, which notice of motion is framed in the language of a resolution:

"RESOLUTION

"WHEREAS in state universities of the country the prevailing practice is to organize the work in literature and language, natural science, and social science into a single college variously designated as 'Arts and Sciences', 'Letters and Sciences', 'Liberal Arts'; and

"WHEREAS the President of the University of Oregon in seeking the restoration of natural science to a major basis stressed the necessity of a full 'complement of undergraduate and graduate majors in liberal arts and sciences' to the end that the University should 'have at its heart a complete college of liberal arts, including the sciences'; and

"WHEREAS the Curricula Committee of the Board in approving the University's request denied any thought 'of creating a School of Science at the University, the plan being rather to merge this work with the School of Liberal Arts',

"NOW BE IT RESOLVED that it is the sense of the University Faculty that the organization of a single college of liberal arts with majors in the departments of arts and letters, natural sciences and social science and such other degree-granting curricula or options as the Faculty may prescribe, will best serve the interests of the University and the departments concerned."

The resolution is marked Exhibit C and is on file in the office of the President. No further business coming before the general faculty, the meeting adjourned.

Charles G. Howard, Acting Secretary
Wednesday, January 14, 1942

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held Wednesday, December 3, 1941, were read and approved.

INTRODUCTION OF NEW FACULTY MEMBER. President Erb introduced Mr. Armin A. Alchien, Instructor in Economics.

HIGHER EDUCATIONAL INSTITUTIONS AND THE WAR. The President and the Secretary presented to the faculty an outline of the preparations being made for protection and defense of the University community, a report of the meeting of the Executive Committee of the Ninth Corps Area Commission on College and University War Problems, and a report of a meeting of representatives of presidents of universities and colleges called by the National Committee on Education and Defense and the United States Office of Education.

REPORT OF FACULTY SENATE. Mr. Charles G. Howard, Secretary of the Faculty Senate, stated that the Senate desired to recommend the adoption of the following resolution:

RESOLUTION

"WHEREAS in state universities of the country the prevailing practice is to organize the work in literature and language, natural science, and social science into a single college variously designated as 'Arts and Sciences', 'Letters and Sciences', 'Liberal Arts'; and

"WHEREAS the President of the University of Oregon in seeking the restoration of natural science to a major basis stressed the necessity of a full complement of undergraduate and graduate majors in liberal arts and sciences' to the end that the University should 'have at its heart a complete college of liberal arts, including the sciences'; and

"WHEREAS the Curricula Committee of the Board in approving the University's request denied any thought of creating a School of Science at the University, the plan being rather to merge this work with the School of Liberal Arts',

"NOW BE IT RESOLVED that it is the sense of the University Faculty that the organization of a single college of liberal arts with majors in the departments of arts and letters, natural sciences and social science and such other degree-granting curricula or options as the Faculty may prescribe, will best serve the interests of the University and the departments concerned."

Mr. Howard moved that the resolution be adopted. The motion was seconded and passed.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary

Wednesday, February 4, 1942

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held Wednesday, January 14, 1942, were read and approved.
ELECTION OF MEMBER TO ADVISORY COUNCIL. Due to the resignation of Dean Wayne L. Morse as a member of the Advisory Council President Erb announced that it was necessary to elect a member to fill the vacancy. Mr. Belknap and Mr. Constance were appointed as tellers, and after two ballots Professor Ernest G. Holl was elected to the position.

REPORT OF INTERDEPARTMENTAL COMMITTEE ON TEACHER EDUCATION. Professor Hugh B. Wood discussed briefly the Ad Interim Report of the Interdepartmental Committee on Teacher Education and moved that the report be accepted and placed on file. The motion was seconded and passed.

HONORARY DEGREES. Dr. Howard R. Taylor, Associate Dean of the Graduate Division, presented three separate notices of motion to adopt recommendations of the Graduate Council with reference to honorary degrees to be awarded at the June Commencement which were to be voted on at the next meeting of the faculty.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary

Wednesday, March 4, 1942

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held Wednesday, February 4, 1942, were read and approved.

INTRODUCTION OF NEW FACULTY MEMBER. Colonel Robert M. Lyon, Head of the Department of Military Science, introduced Colonel Charles L. Sampson, Assistant Professor of Military Science, as a new member of his department.

HONORARY DEGREES. Professor Charles G. Howard, Secretary of the Faculty Senate, stated that the Senate desired to recommend that honorary degrees be awarded at the 1942 Commencement exercises to the following individuals: Dr. Esther Pohl Lovejoy, honorary degree of LL.D.; Mrs. Jessie M. Honeyman, honorary degree of Master of Arts in Public Service, with waiver of present requirement for academic degree (bachelor’s degree); Mr. Edison Marshall, honorary degree of Master of Arts.

Professor Howard moved that the recommendation of the Senate be adopted. Professor Howard R. Taylor seconded the motion and requested unanimous consent to vote on the motion without discussion. Objection being raised, unanimous consent was not granted. After some discussion the question was called for and the motion was passed. Objection was raised to the method of voting, and it was moved, seconded, and passed that the previous action be rescinded with the understanding that the vote would be taken by ballot. Mr. Clifford Constance and Mr. Cecil Snyder were appointed as tellers; ballots were distributed, collected and counted, and the Chairman declared that the motion had passed by more than the required two-thirds vote and that all three individuals had been approved for the honorary degrees indicated above.

NEW COURSES. Professor Charles G. Howard, Secretary of the Faculty Senate, stated that the Senate desired to recommend that the following new courses be approved by the faculty for the duration of the war:
PE 370. Red Cross Home Nursing. 2 hours.
Follows the outline and meets all requirements for the standard American
Red Cross home-nursing course. To receive credit, the student must pass
the examination for the Red Cross home-nursing certificate. 1 lecture,
1 two-hour laboratory period. Geil.

PE 460. Instructor's First Aid. 3 hours.
American Red Cross instructor's first aid; lectures, demonstrations, and
practice leading to the instructor's first aid certificate. Prerequisite:
PE 363. Anderson.

Professor Howard moved that the recommendations of the Senate be approved. The
motion was seconded and passed.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary

Wednesday, April 1, 1942

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the
following business was transacted. The minutes of the meeting held March 4, 1942,
were read and approved.

REPORT OF FACULTY SENATE. Professor Charles G. Howard, Secretary of the
Faculty Senate, reported that the Senate desired to recommend certain modifica-
tions in the membership of the Faculty Senate brought about by the creation of
the College of Liberal Arts. The recommendations were as follows:

The Faculty Senate recommends for approval by the general faculty that the
legislation of the general faculty of December 2, 1932, creating an Academic
Council (now Faculty Senate) as amended May 2, 1934, be amended as follows:

"I. GENERAL FACULTY

"We do not recommend any change in the status of the General Faculty or any
of its committees as at present constituted under law and custom. Regular
meetings of the General Faculty shall be held as usual on the first Wednesday
of the month as provided for in faculty legislation of October 8, 1921.

"II. MINOR FACULTIES

"We recommend the organization of the following minor faculties: The
faculty of each school and college, viz., College of Liberal Arts, Business
Administration, Education, Architecture and Allied Arts, Journalism, Law
Music, and Physical Education shall be organized for the transaction of
academic business pertaining to its own committees, courses of study,
 scholastic honors and standards and such other problems of instruction as
may fall within its jurisdiction. The presiding officer of each such
minor faculty shall be its dean or his representative.

"Each minor faculty shall provide for regular meetings. It shall elect, as
hereinafter provided, two representatives to the Faculty Senate, provided,
however, that the College of Liberal Arts shall be entitled to elect eight
representatives. It shall file a record of its proceedings with the
Secretary of the General Faculty within one week from the time of taking
action. Its actions shall be subject to the approval of the General Faculty.
"III. FACULTY SENATE

"We recommend the organization of the Faculty Senate to consist of the presiding officers of the minor faculties, ex officio, and two representatives from each minor faculty, except, however, there shall be eight representatives from the College of Liberal Arts, elected as follows: One-half of the elective representatives shall be elected in April of each year to serve for two years from the date of election; provided, however, that two representatives shall be elected in January, 1933, one to serve for one year and the other to serve for two years from the following May; and provided the College of Liberal Arts shall elect eight representatives in April, 1942, four to serve for one year and four to serve for two years from the date of election. The associate dean of the Graduate Division shall also be a member of the Faculty Senate.

"The duties of the Faculty Senate shall be deliberative and advisory. To it shall be referred for consideration and report to the General Faculty all new motions involving academic policy. It shall be charged with the consideration of academic problems involving the relation of colleges and schools to each other and the scholastic interests of the University as a whole. It shall hold regular meetings within the week immediately preceding the regular meeting of the General Faculty. It shall select its own chairman and conduct its business as it may determine."

It was moved by Professor Howard that the recommendations outlined above be approved. The motion was seconded and passed.

NOTICE OF MOTION. Dean Ralph W. Leighton gave notice of the following motion:

"For the duration of the war, the present faculty legislation calling for five terms of physical education and a course in health education as one of the requirements for the Junior Certificate shall be changed to require nine terms of physical education and a course in health education for graduation."

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary

Wednesday, May 6, 1942

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held April 1, 1942, were read and approved.

ELECTION OF ADVISORY COUNCIL. President Erb reported that it was necessary to select members for the Advisory Council for the coming year. The names of the retiring members were listed. Mr. Constance, Mr. Selknap, and Mr. Franchere were appointed as tellers, ballots were distributed, and eligible faculty members were requested to list six names. After the ballots were collected and counted it was announced that the following individuals had been elected: Professor Dan E. Clark, Dean James H. Gilbert, Professor O. K. Burrell, Professor Howard R. Taylor. Ballots were distributed again and faculty members were requested to list two names from the five names next in order. It was explained that it was necessary to list five names instead of four because of a tie vote. After the ballots were counted it was announced that Professor E. G. Woll and Professor E. H. Moore were elected.
REPORT OF FACULTY SENATE. Professor Charles G. Howard, Secretary of the Faculty Senate, reported that the following motion presented to the faculty by Dean Ralph W. Leighton had been referred to the Senate for consideration and recommendation:

"For the duration of the war, the present faculty legislation calling for five terms of physical education and a course in health education as one of the requirements for the Junior Certificate shall be changed to require nine terms of physical education and a course in health education for graduation."

He indicated that the Senate had considered the motion as presented to the faculty and that after due deliberation the Senate was recommending the following substitute motion:

"For the duration of the war, every registered male student in residence shall be required to take a course each term in physical education leading toward physical fitness, unless excused by the dean of the School of Physical Education."

Professor Howard moved the adoption of the substitute motion. The motion was seconded.

Professor J. T. Ganoe moved as an amendment to the substitute motion the following statement: "provided, however, that the relationship of the physical education work to the academic requirements of the University be remanded to the Faculty Senate for further investigation and report, the report to be submitted not later that the November meeting of the faculty." The amendment was seconded.

After some discussion Professor Robert Leeper moved as a second amendment: "that the terms of physical education required beyond six terms of work shall not be understood as giving credit toward the 186 hours required for graduation."

This amendment was seconded. At this point Professor Howard R. Taylor rose to a point of order insisting that the second amendment involved a change in policy in regard to graduation requirements and, therefore, should be subject to one month's notice. President Erb agreed with the point of order, and Professor Leeper, with the consent of his second, agreed to withdraw the amendment and have it considered as a notice of motion.

Professor A. F. Moursund moved as a third amendment the following statement: "that all students classified in AF and all graduate students and all other undergraduate students classified in categories making them unlikely to be called for military service be excused from work in physical education beyond that required at the present time."

The amendment was seconded.

The Chairman then called for a vote on Professor Moursund's amendment. It failed to pass. The Chairman then called for a vote on Professor Ganoe's amendment. It passed 36 to 34. The Chairman then called for a vote on the substitute motion recommended by the Faculty Senate as amended by Professor Ganoe's motion. The motion passed 40 to 22.

Professor Charles G. Howard reported that Mr. Orlando J. Hollis, Chairman of the Committee on Courses, had presented for approval to the Faculty Senate the following proposed new courses:

"Geology and Geography

Geo 399. Military Topography. 3 hours any term. Methods of representing basic field data on maps and charts; map reading and interpretation; field operations in the making of topographical maps; special map problems of importance in military operations and aviation; theory and use of aerial surveys and aerial photography. Students make maps by various methods, including use of the plane table. 1 lecture, 1 demonstration period, 1 laboratory or field period. Smith, Staple, Stovall.

(Recommended for one-year approval. The course will be taken by advanced military students.)
"Mathematics
Mth 230. Spherical Trigonometry. 2 hours.
Solution of right and oblique spherical triangles and applications.
Prerequisite: plane trigonometry and consent of instructor. Moursund.
(Recommended for permanent approval. This course is a highly desirable
elective for students preparing for the military service.)

Mth 330. Elements of Navigation. 3 hours.
Designed for Naval Reserve students; to be taken during the senior year.
Definitions, the Mercator chart, compass directions, the sailings, piloting,
signal flags and codes. Prerequisite: Mth 106; Ph 201, 202, 203; Ph 206, 208.
(Recommended for approval for the duration of the national emergency.
The Navy recommends this course for Naval Reserve students.)"

Professor Howard reported that the Senate desired to recommend to the faculty the
approval of the above courses. He moved the adoption of the above courses. The
motion was seconded and passed.

REPORT OF ADVISORY COUNCIL. Professor O. K. Burrell, a member of the Advisory
Council, presented the annual report of that body to the faculty. A copy of
the report is on file in the President's Office.

NOTICES OF MOTION. Professor Robert Leeper gave notice of the following motion:

"That the terms of Physical Education required beyond six terms of work shall
not be understood as giving credit toward the 185 hours required for gradu-
ation."

Professor Robert Horn gave notice of the following motion:

"Be it resolved that it is the will of this faculty that (1) all recommendations
coming from the Faculty Senate be accompanied by a statement of the number of
members present at the meeting at which such recommendations originated; and
(2) that all recommendations for specific legislation be accompanied by a
statement of the number of votes for and against such legislation."

It was understood that these motions would be presented to the faculty for vote
at the earliest opportunity.

There being no further business the meeting adjourned.

Earl M. Fallet, Secretary

Saturday, May 30, 1942

SPECIAL MEETING OF THE FACULTY

The meeting was called to order by President Ert. A quorum being present the
following business was transacted. The minutes of the meeting held May 6, 1942
were read and approved.

APPROVAL OF DEGREES. A report was received from the Registrar certifying that
certain students had fulfilled all requirements for degrees, and that 644 degrees
and 55 certificates would be conferred at the 1942 Commencement, distributed
as follows: bachelor degrees, 518; master degrees, 72; Doctor of Philosophy, 1;
Doctor of Jurisprudence, 1; Doctor of Laws, 1; Doctor of Medicine, 51. The
secretary read the names of the candidates for advance degrees but, according to custom, did not read the names of the candidates for bachelor's degrees.

A copy of the list is on file in the President's Office. It was moved, seconded and passed that the students named be recommended to the State Board of Higher Education for the degrees indicated.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary

Wednesday, September 23, 1942

SPECIAL MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting of May 30, 1942 were read and approved.

INTRODUCTION OF NEW FACULTY MEMBERS. Dr. James H. Gilbert, Dean of the College of Liberal Arts, announced the return of Dr. Carl L. Johnson, Assistant Professor of Romance Languages, and Dr. Philip A. Parsons, Professor of Sociology and Head of Department, who have been on leave of absence last year. He also introduced the following new members of his staff:
- Miss Mary Eileen Barry, Instructor in Latin and Greek
- Dr. Robert B. Huber, Assistant Professor of Speech and Dramatic Arts
- Mr. Kenneth Scott Wood, Assistant Professor of Speech and Dramatic Arts
- Mrs. Emmejean S. Peterson, Instructor in Home Economics
- Dr. Ingo Maddaus, Jr., Assistant Professor of Mathematics
- Mr. Charles R. Bubb, Jr., Instructor in Mathematics
- Dr. Eric L. Peterson, Assistant Professor of Physics

Mr. Ellis F. Lawrence, Dean of the School of Architecture and Allied Arts, introduced Miss Pauline Conradt, Instructor in Art Education.

Dr. Victor P. Morris, Dean of the School of Business Administration, introduced Miss Jessie May Smith, Instructor in Business Administration.

Dr. James R. Jewell, Dean of the School of Education, introduced the following new members of his staff:
- Dr. F. A. Killgallon, Associate Professor of Education
- Miss Lois F. Kendall, Instructor in Education, Supervisor of English, University High School
- Mrs. Wilma M. Kincaid, Instructor in Education, Supervisor of Social Living, University High School
- Miss Lois I. Zimmerman, Instructor in Education, Supervisor of Commercial Studies, University High School

Mr. Eric W. Allen, Dean of the School of Journalism, introduced the following new members of his staff:
- Mr. Warren C. Price, Associate Professor of Journalism
- Mr. Lyle H. Nelson, Acting Instructor in Journalism, Acting Director of the News Bureau, Acting Information Assistant

Colonel Charles L. Sampson, Head of the Department of Military Science and Tactics, introduced the following new members of his staff:
- Major William C. Averill, Assistant Professor of Military Science and Tactics
- Captain Clarence C. Woodbury, Assistant Professor of Military Science and Tactics
- Lieutenant Robert Gibson Davis, Assistant Professor of Military Science and Tactics

Dr. Ralph W. Leighten, Dean of the School of Physical Education, introduced Dr. Elmer Berry, Assistant Professor of Physical Education.
TIME OF NEXT FACULTY MEETING. President Erb stated that it had been customary to dispense with the regular meeting of the faculty in October in view of the fact that the first meeting of the faculty in fall term was held so late in September. He indicated that if no objections were raised, the same procedure would be followed this fall term. No objections being raised, the President announced that the next meeting of the faculty would be held Wednesday, November 4, 1942.

DISPOSITION OF NOTICES OF MOTION. President Erb called attention to two notices of motion included in the minutes of the faculty meeting held May 6, 1942. The motions were read by the secretary and after some discussion, it was moved by Professor Paul Washe, seconded and passed that the action on those notices of motion be postponed until the November meeting of the faculty.

PRESIDENT'S RECEPTION. President Erb invited all members of the University faculty to be present at the annual President's Reception to be held on October 1, 1942 in Gerlinger Hall.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary

Thursday, November 5, 1942

SPECIAL MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held September 23, 1942, were read and approved.

REPORT ON PRESIDENT'S EASTERN TRIP. President Erb gave a summary of various discussions that took place at meetings attended by him on his eastern trip. Comments included presentation of various proposals being considered in granting credit for military service; and discussion of various forecasts relative to the future of colleges and universities during the war period.

MIDTERM GRADE REPORT PROCEDURE. Professor Charles G. Howard, Secretary of the Faculty Senate, stated that the Senate had given consideration to a proposal made by the Schedule Committee that danger report blanks be prepared in duplicate by the instructor, and that one copy be given directly to the student and the other mailed to the Registrar for distribution to the advisors. Professor Howard stated that the Senate recommended that the proposal not pass. The Senate's recommendation was seconded and passed.

CREDIT FOR UPPER DIVISION PHYSICAL EDUCATION. Professor Howard stated that the Senate had given consideration to the following motion presented by Professor Sleeper to the faculty May 6, 1942:

That the terms of physical education required beyond six terms of work shall not be understood as giving credit toward the 186 hours required for graduation.

Professor Howard stated that the Senate recommended that the motion not be approved. The recommendation of the Senate was seconded and passed.
DR. HORN'S MOTION. Professor Charles G. Howard, Secretary of the Faculty Senate, stated that the Senate had given consideration to the following motion presented by Dr. Robert Horn at the May 6, 1942, meeting of the faculty:

"Be it resolved that it is the will of this faculty that (1) all recommendations coming from the Faculty Senate be accompanied by a statement of the number of members present at the meeting at which such recommendations originated; and (2) that all recommendations for specific legislation be accompanied by a statement of the number of votes for and against such legislation."

Professor Howard stated that the Senate recommended that the motion pass. The recommendation of the Senate was seconded and passed.

There being no further business the meeting adjourned.

Earl W. Pallett, Secretary

Tuesday, December 1, 1942

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held November 5, 1942, were read and approved.

LEAGISLATIVE PROPOSALS AND THE PROGRAM. Chancellor Hunter discussed with the faculty various items with respect to the war program, and proposals that would be made to the Legislature. He covered the following items:

1. The role of the college in the manpower problem.
2. Accomplishments of the System in the wartime program.
3. The policy of the State Board of Higher Education under the unified plan.
4. The biennial budget to be submitted to the Legislature.

The material presented was included for the most part in a bulletin entitled, "Oregon State System of Higher Education - Its Wartime Contributions and Needs", published in December 1942.

MEETING CONTINUED. At the close of Chancellor Hunter's discussion the President asked if the faculty preferred to recess until Wednesday, December 2, at 4:00 p.m., or continue with the other items of business. It was moved by Dr. Cressman and seconded that the faculty recess until Wednesday at 4:00 p.m. The motion was put to a vote and lost.

REPORT OF FACULTY SENATE. Professor Charles G. Howard, Secretary of the Faculty Senate, reported that the Senate had considered the recommendation of the Committee on Courses, and desired to present the following motion:

As Secretary of the Faculty Senate and on behalf of the Senate I therefore move, Mr. President, that the report of the Committee on Courses as it appears on pages 1 to 17 inclusive of the mimeographed report dated November 21, 1942, heretofore mailed to each voting member of the faculty, be adopted.

The motion was seconded. The President recognized the chairman of the Committee on Courses, Mr. Hallis, who discussed briefly the Letter of transmittal and the summary of changes proposed in the document. The President then took up the report page by page and called for comments and amendments. No amendments being presented, the President called for vote on the motion presented by Professor Howard. The motion was carried.

There being no further business the meeting adjourned.

Earl W. Pallet, Secretary