REGULAR MEETING OF THE FACULTY

Wednesday, February 1, 1939

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held January 11, 1939, were read and approved.

INTRODUCTION OF NEW FACULTY MEMBERS. Dean Eric W. Allen, Dean of the School of Journalism, introduced Mr. Harry A. Schenck, Assistant Professor of Journalism and Secretary of the Oregon Newspapers Publishers Association.

Dean James H. Gilbert, Dean of the College of Social Science, introduced Mr. John A. Radomsky, Assistant Professor of Sociology.

SEMESTER PLAN VERSUS TERM PLAN. Professor Carlton E. Spencer, Secretary of the Faculty Senate, stated that the Senate desired to recommend to the faculty that the latter reaffirm its resolution favoring the semester plan. He moved that the recommendation of the Senate be adopted. The motion was seconded, put to a vote and carried, 33 to 23.

PLAN TO DEVELOP THE NORTH CAMPUS. Professor F. A. Cuthbert presented to the faculty a plan which he had prepared with the help of a University Committee indicating a possible development of the area north of the campus and across the millrace. He explained that the plan was merely tentative and the final outcome was dependent upon the action of the State Highway Commission.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary

REGULAR MEETING OF THE FACULTY

Wednesday, March 1, 1939

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held February 1, 1939, were read and approved.

NOTICE OF MOTION. Dr. Howard R. Taylor, Assistant Dean of the Graduate Division, gave notice that he would present to the faculty at the next meeting specific recommendations of the Graduate Council for honorary degrees. This notice of motion brought up for discussion the advisability of establishing a policy in regard to the awarding of honorary degrees. As a result of the discussion the following notices of motions were given:

Dr. E. H. Moore gave notice of the following motion:

"That all nominations for honorary degrees shall be channelized through the Graduate Council, which shall recommend to the faculty not more than two individuals for each degree in any one year."

Dr. Weldon Schumacher gave notice of the following motion:

"That no honorary degree shall be given in absentia."

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary
REGULAR MEETING OF THE FACULTY

Wednesday, April 12, 1939

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held March 1, 1939, were read and approved.

INTRODUCTION OF NEW FACULTY MEMBERS. President Donald M. Erb introduced Dr. Charles N. Reynolds, Professor of Sociology.

Dean James H. Gilbert introduced Dr. John Gilbert Reid, Assistant Professor of History.

Dean Ralph W. Leighton introduced Mr. Vaughn Corley, Instructor in Physical Education and Assistant Athletic Coach.

HONORARY DEGREES -- METHOD OF VOTING. Professor Carlton E. Spencer, Secretary of the Faculty Senate, stated that the Senate desired to recommend that the following action be taken:

"That votes on honorary degrees shall be taken by secret ballot, and that there shall be reported and entered in the minutes only the fact of a favorable vote; that no report or record shall be made of negative votes or of the numerical results of favorable votes."

The motion was seconded put to a vote, and carried.

HONORARY DEGREES -- PROCEDURE. Dr. E. H. Moore presented the following motion, notice of which was given to the faculty at the last meeting:

"That all nominations for honorary degrees shall be channeled through the Graduate Council, which shall recommend to the faculty not more than two individuals for such degrees in any one year."

The motion was seconded. Professor O. K. Burrell presented the following as a substitute motion:

"That recommendations for honorary degrees shall be channeled through the Graduate Council who, after due investigation and two thirds favorable vote by the Council, shall give notice of its favorable recommendation to the faculty at not later than its March meeting. All candidates for honorary degrees recommended by the Graduate Council shall be voted upon at the April meeting of the faculty. Only those receiving a two thirds favorable vote of the faculty shall be recommended to the Board for the honorary degree."

The substitute motion was seconded. The Chairman ruled that the substitute motion was so different from the original motion that it should be held over a month before a vote was taken. Dean Wayne L. Morse appealed from the decision of the Chairman. A vote was taken and the Chairman was sustained in his decision, 35 to 29. Dr. Moore stated that he and Professor Burrell would prepare a revised motion to be presented to the faculty at the next meeting.

HONORARY DEGREES -- IN ABSENTIA. Professor Waldo Schmuescher presented the following motion, notice of which was given at the last faculty meeting:

"That no honorary degree shall be given in absentia."

The motion was seconded. Professor Carlton E. Spencer moved that the motion be amended to include the following statement:

"Not to take effect until a year from the present date."

The amendment was seconded, put to a vote and passed. The original motion as amended was then put to a vote and voted down, 39 to 25.
HONORARY LL.D. DEGREE TO DR. JOHN C. MERRIAM. Dr. Howard R. Taylor, Assistant Dean of the Graduate Division, moved that Dr. John C. Merriam be recommended to the State Board of Higher Education for an honorary LL.D. degree to be awarded at the 1939 Commencement Exercises. The motion was seconded and passed.

HONORARY DEGREES -- NOTICE OF MOTION. Dr. Howard R. Taylor gave notice that he might present to the faculty at its next meeting the names of two additional candidates for honorary degrees.

NOTICE OF MOTION. The following notice of motion was presented by Professor L. O. Wright for Professor W. A. Dahlberg:

"That previous faculty legislation which provides that two members of the Advisory Council be selected by lot to hold office for a second year, be amended to provide that all of the members of the Advisory Council be elected each year."

There being no further business the meeting adjourned.

/Earl M. Pallett, Secretary

Wednesday, May 3, 1939

REGULAR MEETING OF THE FACULTY

The meeting was called to order at four p.m. by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held April 12, 1939, were read and approved.

ADVISORY COUNCIL--TERM OF OFFICE. As a special order of business the motion pertaining to the Advisory Council, notice of which was given at the last meeting, was called for, and Professor Leavitt O. Wright moved that previous faculty legislation which provides that two members of the Advisory Council be selected by lot to hold office for a second year, be amended to provide that all of the members of the Advisory Council be elected each year. The motion was seconded. Dean Royer moved that the motion be amended to provide that two hold-over members be elected by vote of the faculty. The amendment was seconded, put to a vote and lost. The main question was put to vote and carried unanimously.

ELECTION OF ADVISORY COUNCIL. The faculty then proceeded with the election of the Advisory Council with the result that the following were elected:

O. H. Burrell                          Wayne L. Morse
Dan E. Clark                           S. Stephenson Smith
E. H. Moore                            Howard R. Taylor

NEW COURSES AND "NO-GRADE" COURSES. Professor Carlton E. Spencer, Secretary of the Faculty Senate, reported that the following recommendations of the Committee on Courses had been approved by the Faculty Senate, and moved their adoption by the faculty. The motion was seconded, put to vote, and carried.

Emergency Course Changes

New Courses

<table>
<thead>
<tr>
<th>College of Arts and Letters, English:</th>
</tr>
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<tbody>
<tr>
<td>ENGL 368. Children's Literature. Fall or winter term. 3 hours.</td>
</tr>
<tr>
<td>A survey course intended to give an understanding and appreciation of the best literature for children of all ages. Reading and examination of a few of the best books of the various classes and types, for the purpose of establishing standards of selection. Miss Sawyer.</td>
</tr>
</tbody>
</table>

Credit Increase
(Catalog Hours)
(This course is required for the school library certificate. It has been given during the summer session for many years. Because of the resignation of Mrs. Lenore Casford Trum it becomes necessary to make different arrangements for the teaching of the library courses.)

College of Social Science, Geography:

Geo 323. Physical Geography of the Pacific Northwest. Fall term. 3 hours.
The fall term course in this sequence will deal primarily with the physical "build" of the Pacific Northwest and with its general relation to neighboring regions and to the world at large. Stress will be laid upon the geology and geomorphology of the region in preparation for a study of economic, social and political problems, which will be taken up in the succeeding terms. Smith and Stovall.

Geo 324. Economic Geography of the Pacific Northwest. Winter term. 3 hours.
The second course of this sequence will consist of a critical study of the economic resources of the region with special emphasis upon the mineral resources, but forest and agricultural resources, fisheries and forestry will not be overlooked. The same procedure will be followed this term as in the first term. Lomax and Smith.

Geo 325. Human and Political Geography of the Northwest. Spring term. 3 hours.
The third and last course of this sequence will deal with some of the larger economic, social and political problems growing out of the geographical background of the region. Special emphasis will be placed upon population shifts within the last decade, and adjustments resulting from these. The same general procedure will be followed as in the two preceding terms. Stovall and Lomax.

(This request was prompted by a movement recently launched by the geographers of the Pacific Northwest to give instruction in the physical, economic and human geography of the North Pacific area. The project has the support and encouragement of the Northwest Regional Council. The Director of the Council has appointed a committee representing the education institutions within the area to collaborate in the preparation of a suitable text.)

Total addition (Catalog Hours) 12

Changes in Old Courses

College of Arts and Letters:
AL 414, 415, 416. Development of Scientific Thought. (g) Three terms. 3 hours each term. A. R. Moore.

(Change in graduate credit by adding small (g). Formerly this course was not available for graduate credit. The instructor reports a demand for this course by graduate students. This change has been approved by the Graduate Council.)

Proposal for Placing Courses on "No-Grade" Basis

School of Architecture and Allied Arts:
AA 297. credits 1-5, Lower Division Architectural Design.
(Average credits earned in the lower division period total 10.)

AA 497, credit hours 2-10, Upper Division Architectural Design.
(Average number of hours earned under this upper division work are 60. The total available hours in these two groups under any circumstances are 70.)

AA 496. credit hours 2-10, Upper Division Interior Design.
(Total hours earnable under this registration are 60. This 60 is supplemented by 10 hours of Lower Division Architectural Design above mentioned, making a total for this course of 70 hours.)
LA 490. credit hours 2-10, Upper Division Landscape Design.
(Total earnable hours under this registration are 28, to which are
added 10 hours of Lower Division Architectural Design, making a
total of 46 altogether.)

LA 454. credit hours 1-5, Advanced City Planning.
(This is a one term course only.)

LA 332, 333, 334, credit hours 1-5, Plant Composition.
(These three landscape courses are a part of the five year professional
course in landscape architecture. It is not anticipated that any com-
bination of registrations in these courses will normally exceed 70
hours.)

AA 296, 1 credit hour, Figure and Costume Sketch Class.
(Maximum number of hours obtainable under this registration is
normally 6.)

AA 492. credit hours 2-5, Upper Division Composition.
(Normal maximum credits in this course is 18.)

AA 496. credit hours 1-6, Upper Division Applied Design.
(The normal expected registration for the duration of this course
is 24 hours.)

AA 494. credit hours 2-6, Upper Division Sculpture Composition.
(Normal total of registrations in this course, 9 hours)

Approval of the foregoing requests is limited to the academic
years 1939-40, 1940-41, 1941-42. This condition is imposed for the reason
that the requests of the School of Architecture and Allied Arts involve the
total maximum number of hours in no-grade courses permitted under faculty
legislation, so that if in the future other required courses such as English
Composition and Physical Education should be placed upon a similar basis, a
student would have more than the permitted number of credits in no grade
courses. Due to the distribution of the above listed courses in the various
curricula of the School of Architecture and Allied Arts, such a difficulty
cannot arise within a three-year period.

NOTICE OF MOTION. Mr. Spencer also, on behalf of the Faculty Senate, gave
notice of a motion to be made at the first faculty meeting next fall, repealing
the legislation of the faculty which prohibits the publication of grades;
namely, that of November 1938 as follows:

"That the University shall not provide to the living organizations or to
the public any official calculation or report of group grades or relative
standing of houses. That individual grades shall be available to the
student himself, his parents or guardians, the University staff, or any
other party upon written authorization of the student concerned."

He explained that this notice of motion was based upon a report made by the
chairman of the Senate, which report he summarized as follows:

"In a great many cases, such as awarding prizes to individuals or
living groups and answering inquiries from prospective employers, it
has been necessary for various administrative officers to interpret the
rule broadly but presumably quite within the intent of the faculty.

"Pressures from the national officers of the fraternities and sororities
who use below average relative standing of the local chapter as an index
of unsatisfactory conditions has caused these organizations to require
their members to file a written authorization for the release of their
grades in the Registrar's Office. Thus the group pressure of living
organizations on individuals for scholarship, which the rule was intended
to prevent, has made the rule practically ineffectual without violating
it. At present it merely adds to the labor and expense of operating the
Registrar's Office because a file of written authorizations must be
maintained and consulted in cases of doubt.
"Accordingly it is recommended that the rule be abandoned or reconsidered and reformulated by a committee on which the administrative officers charged with its enforcement would be adequately represented."

HONORARY DEGREES—PROCEDURE. The following motion, notice of which was given by Professor Burrall at the last meeting, was made:

"That recommendations for honorary degrees shall be channelized through the Graduate Council, who, after due investigation and two-thirds favorable vote by the Council, shall give notice of its favorable recommendation to the faculty at not later than its March meeting. All candidates for honorary degrees recommended by the Graduate Council shall be voted upon at the April meeting of the faculty. Only those receiving a two-thirds favorable vote of the faculty shall be recommended to the Board for the honorary degrees; this motion, if adopted, to take effect next fall."

The motion was seconded, put to a vote, and carried.

HONORARY LL.B. DEGREE TO FREDERICK W. SKIFF. Dr. Howard R. Taylor, Assistant Dean of the Graduate Division, moved that Frederick W. Skiff be recommended to the State Board of Higher Education for an honorary LL.B. degree to be awarded at the 1939 Commencement Exercises. The motion was seconded, put to vote, and carried.

DR. F. C. G. SCHMIDT. Dr. W. D. Smith moved that the following be adopted as an expression of the sentiment of the faculty:

"On the occasion of the retirement from our ranks of our esteemed colleague and friend, Friedrich G. G. Schmidt, this faculty wishes to express its keen regret that his official connection with this institution is about to end.

"We desire to assure Dr. Schmidt that his long service in the cause of intellectual cooperation between Germany and the United States and his friendly and personal relations with us in our campus relations will not soon be forgotten. It is our ardent hope that he may pursue his scholarly interpretation of the great contribution of the German people to the world's culture through their literature, and that he may continue to reside among us.

"Dr. Schmidt came to the University of Oregon in 1897 and has been a member of its faculty forty-two years. During this long period he has served with distinction as head of the German Department both on this campus and in the Extension Division in Portland where he had a large clientele.

"He is the author of many scholarly articles in standard professional journals in this country and abroad. Perhaps his magnum opus in his translation into English of Goethe's Faust, published in Leipzig in 1935.

"Through his achievements in painstaking research in his own field and particularly his fine attitude in times of stress, he has made a notable contribution to the intellectual life of America."

This motion was seconded, put to vote, and carried unanimously.

EVENTS OF GENERAL INTEREST INTERFERING WITH FINAL EXAMINATIONS. Dr. Howard R. Taylor announced that the Student Affairs Committee had submitted to the Senate the problem of events of general interest being staged at the end of the term so as to interfere with preparations for final examinations. He moved that the faculty affirm its delegation of authority to the Student Affairs Committee for the control of activities involving students and request it to refuse permission for all events which in the opinion of the committee are likely to interfere with scholastic work. This motion was seconded, put to vote and carried.
SCHEDULING WORK OF PRACTICE TEACHERS. Dean Boyer, by way of inquiry, raised the matter of the scheduling of the work of practice teachers by the School of Education. Professor Howe moved by way of declaration of policy, that no serious change in curricular policy should be made without faculty approval. This motion was seconded. Professor Sheldon moved to refer the matter to the Course Committee. This motion was seconded, put to vote, and carried.

There being no further business the meeting adjourned at six-ten p.m.

Carlton E. Spencer
Secretary Pro Tempore

SPECIAL MEETING OF THE FACULTY

The meeting was called to order at 9:00 a.m. by President Erb. A quorum being present, the following business was transacted. The minutes of the meeting held May 3, 1939, were read and approved.

APPROVAL OF DEGREES. A report was received from the Registrar certifying that certain students had fulfilled all requirements for degrees. A copy of the list is on file in the President's Office. Upon motion made and duly seconded, it was voted that a recommendation be made to the State Board of Higher Education that these degrees be granted.

SUMMER SCHOOL COURSES IN LAW SCHOOL. Dean Morse announced that special arrangements had been made whereby graduate and advance students in other departments of the University would be permitted to register for courses in the 1939 law school summer session. He explained that it is his hope that other departments of the University will make much greater use of law school courses for their superior and graduate students than has been the case in the past. He stated that one of his plans for the law school is to bring about a greater integration and coordination of the law school curriculum with the academic offerings of other departments of the institution.

It was announced that the law school courses for the summer session are Constitutional Law and Criminal Procedure to be taught by Dean Pendleton Howard, of the University of Idaho Law School, a recognized scholar in both subjects; Taxation and Insurance, to be taught by Professor Lawrence Hartvig; and for the past session, Domestic Relations and Rights in Land, to be taught by Professor O'Connell.

Dean Morse announced that registration in the law school of graduate and non-major students is by petition to the law school faculty, said petition to be signed by the student's major adviser and containing the student's academic qualifications.

ALUMN ALUMN LUNCHEON. Dean Gilbert called attention to the alumni luncheon which would be held at 12:00 in John Straub Hall and to which all faculty members were invited.

There being no further business the meeting adjourned at 9:30 a.m.

Carlton E. Spencer
Secretary Pro Tempore
REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held June 3, 1939, were read and approved.

NEXT FACULTY MEETING OCTOBER 4. President Erb announced that the regular October meeting of the faculty would be held Wednesday, October 4, unless a motion to the contrary was passed by the faculty. He stated that there were two items of business that needed to be presented at an early date.

INTRODUCTION OF NEW FACULTY MEMBERS. President Erb presented Dr. Theodore Kratt, Dean of the School of Music and Professor of Music.

Dr. C. Valentine Boyer, Dean of the College of Arts and Letters, presented Dr. E. F. Kramer, Professor of German, who has returned from a year's leave of absence. Dr. Boyer announced also that Dr. Harold Guy Merritt, Professor of English, will come to the University of Oregon as a member of the staff of the English Department to take over the work of Professor S. Stephenson Smith who will be on leave of absence during 1939-40. He introduced the following new members of the staff:

- Dr. George F. Lusak, Head of the Department of German
- Miss Elizabeth Bannan, Acting-Associate Professor of English
- Mr. Sven S. Duncan, Instructor in English
- Mr. William L. Thompson, Instructor in English

Dr. James H. Gilbert, Dean of the College of Social Science, presented the following new members of the staff:

- Dr. Homer C. Barnett, Instructor in Anthropology
- Dr. Beatrice Aitchison, Instructor in Economics
- Mr. Gordon Wright, Assistant Professor of History
- Dr. James R. Branston, Professor of Religion
- Dr. Lawrence S. Bee, Assistant Professor of Sociology
- Mr. William O. Hall, Acting-Director, Bureau of Municipal Research and Service

Dean O. F. Stafford, Dean of Lower Division and Service Departments, introduced the following new staff members:

- Miss Mary Sheffer, Instructor in Home Economics
- Dr. Lloyd W. Staples, Instructor in Geology
- Dr. Carl F. Kossack, Instructor in Mathematics
- Dr. Merle E. Starr, Instructor in Physics

Dean Ellis F. Lawrence, Dean of the School of Architecture and Allied Arts, introduced the following new staff members:

- Mr. Robert Ketherwell III, Instructor in Art
- Mr. David E. Thompson, Instructor in Architecture
- Miss Severine Graziano, Instructor in Interior Design

He also presented Mr. Oliver Barrett, Associate Professor of Sculpture, who was on leave of absence last year.

Dr. Victor F. Morris, Dean of the School of Business Administration, presented Mr. A. L. Lomax, who was on leave of absence last year.

Dr. J. R. Jewell, Dean of the School of Education, presented Mr. Wendell L. Van Loen, Instructor in Education and Principal of Roosevelt Junior High School, who had returned from a year's leave of absence. He also introduced the following new staff members:

- Dr. Hugh B. Wood, Professor of Education
- Mrs. Frances R. Bascom, Instructor in Education and Supervisor of Physical Education for girls at University High School
- Miss Ors Gledhill, Instructor in Education and Supervisor of English at University High School
- Miss Dorothy Sherman, Instructor in Education and Supervisor of English and Social Studies at University High School
- Mr. Wilfred Claude Sutton, Instructor in Education and Supervisor of Physical Education for boys at Roosevelt Junior High School
Dean Eric W. Allen, Dean of the School of Journalism, introduced Mr. James L. C. Ford, Assistant Professor of Journalism.

Dr. Ralph W. Leighton, Dean of the School of Physical Education, presented the following new staff members:
- Mr. Roland B. Dicke, Instructor in Physical Education
- Dr. Wayne W. Massey, Instructor in Physical Education

Mr. M. H. Douglass, University Librarian, presented Mrs. Mary Ward Rutherford, Instructor and Assistant in Circulation Department, and Mr. Willis Warren, Assistant Professor and Periodical Librarian and Executive Assistant, who have both returned from leaves of absence.

B.A. DEGREE TO DAVID G. WILSON. The Registrar presented the name of David G. Wilson who had completed all of the requirements for the Bachelor of Arts degree. It was moved, seconded, and passed that Mr. Wilson be presented to the Chancellor and the State Board of Higher Education for the degree indicated.

CIVILIAN PILOT TRAINING COURSE. Professor O. J. Hollis, Chairman of the Course Committee stated that it was necessary to present to the faculty as an emergency matter consideration of a course designed to permit the University of Oregon to participate in the program of the Civil Aeronautics Authority. Professor Hollis moved that the faculty waive the faculty rule that approval of courses shall proceed from the Course Committee to the Faculty Senate to the faculty. The motion was seconded and passed.

Professor Hollis stated that the Committee on Courses had approved the request of the non-major minor faculty for the addition of the following new course effective with the beginning of the academic year 1939-40:

CA 311,312,313. Civilian Pilot Training. 2 hours each term.

The course of study prescribed by the Civil Aeronautics Authority for institutions participating in the flight training program authorized by the Civilian Pilot Training Act of 1939, covering history of aviation, civil air regulations, navigation, meteorology, parachutes, aircraft and theory of flight, engines, instruments, radio usage and forms, and private flying instruction. Leads to private pilot certificate of competency. Spencer.

Professor Hollis moved that the recommendation of the Committee on Courses be adopted. The motion was seconded and passed.

He stated that the Committee on Courses had also approved the request of the non-major minor faculty for the listing of the above mentioned course as a non-major minor course effective with the beginning of the academic year 1939-40. He moved that the recommendation of the Committee on Courses be adopted. The motion was seconded and passed.

REPORT OF FACULTY SENATE. Professor Carlton E. Spencer, Secretary of the Faculty Senate, reported that the Senate had given notice of motion at the May meeting of the faculty to present to the first faculty meeting this fall a recommendation for the repeal of the faculty legislation which prohibits publication of grades. He moved that consideration of the matter be postponed until the next meeting of the faculty. The motion was seconded and passed.

PRESIDENT'S RECEPTION. President Erb announced that the annual President's Reception would be held Wednesday evening, October 4, in Gerlinger Hall. He extended an invitation to all members of the faculty to attend.

1939-40 COMMITTEES. President Erb indicated that the members of the Advisory Council on the campus during the summer had acted as a committee on committees and had been of great assistance to the President in attempting to distribute committee work more equitably among members of the faculty. He stated that acting under faculty authorization some of the committees had been reduced in size and a few had been eliminated.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary
REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held September 27, 1939, were read and approved.

FACULTY FLOWER FUND. Dean Karl W. Othmer moved that the members of the faculty contribute twenty-five cents each to the faculty flower fund. The motion was seconded and passed.

INTRODUCTION OF NEW FACULTY MEMBER. Dr. C. Valentine Boyer, Dean of the College of Arts and Letters, introduced Dr. Harold Gray Herrick, Professor of English.

ELECTION TO ADVISORY COUNCIL. The President announced that due to the leave of absence of Professor S. Stephenson Smith it was necessary to elect a member to the Advisory Council. Mr. O. R. Anderson, Mr. Clifford Constance, and Mr. George Balkcum were appointed as tellers, and after two ballots, Dean James H. Gilbert was elected to fill the vacancy.

PUBLICATION OF GRADES. Mr. Carlton E. Spencer, Secretary of the Faculty Senate, stated that the Senate had presented to the faculty on May 3 a notice of motion repealing the legislation of the faculty which prohibits the publication of grades which is as follows:

"That the University shall not provide to the living organizations or to the public any official calculation or report of group grades or relative standing of houses. That individual grades shall be available to the student himself, his parents or guardians, the University staff, or any other party upon written authorization of the student concerned."

He moved that the faculty legislation as indicated above be repealed. The motion was seconded and passed.

There being no further business the meeting adjourned.

/gettyImages/Secretary

Wednesday, November 1, 1939

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held October 4, 1939, were read and approved.

ANNOUNCEMENT. Announcements were made for and Dr. L. S. Cressman invited the members of the faculty and their families to a ceremony at the Museum of Natural History on Friday, November 3, at three o'clock, at which time two murals painted by former members of the staff of the School of Architecture and Allied Arts would be received, and specimens from valuable collections presented or loaned to the Museum during the past year would be exhibited.

INTRODUCTION OF NEW FACULTY MEMBERS. Dr. C. Valentine Boyer, Dean of the College of Arts and Letters, introduced Mr. Chester A. Fee, Instructor in English.

Mr. John L. Casteel, Head of the Speech Department, introduced Mr. Marvin A. Krenk, Instructor in Speech.
VOTING PRIVILEGES OF FACULTY. Mr. Carlton E. Spencer, Secretary of the Faculty Senate, reported that upon motion of Professor Townsend the Senate had voted at its last meeting to recommend that the faculty return to the practice of allowing all members of the University with the rank of assistant professor or higher to vote at faculty meetings. He reported that the Senate had not directed a motion to be made in its behalf. Dr. H. G. Townsend moved that the recommendation of the Faculty Senate be adopted. The motion was seconded and after a brief discussion, put to a vote and carried.

FACULTY SENATE. Dr. L. S. Greeman moved that it is the sense of this faculty that the Faculty Senate shall continue in the future as it has done in the past to move for or against recommendations or to report action without recommendation. This motion was seconded and discussed. Upon motion of Dr. Robert Leeper, duly seconded, it was laid on the table.

NOTICE OF MOTION. Dean Wayne L. Morse gave notice of a motion to approve an increase in the graduation requirements of the Law School from 115 to 120 hours beginning with the class of 1942.

There being no further business the meeting adjourned at 4:30 p.m.

Carlton E. Spencer, Secretary
Pro Tempore

Wednesday, December 5, 1939

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held November 1, 1939, were read and approved.

RESOLUTION FOR DR. H. C. CLARK. Dr. James H. Gilbert presented the following resolution with reference to Dr. Robert Carlton Clark. It was moved and seconded that the resolution be adopted, and President Erb assumed unanimous approval on the part of the faculty.

WHEREAS our esteemed colleague, Robert Carlton Clark, was stricken by death in the discharge of his duties and at the end of a long period of faithful service to the University of Oregon; and

WHEREAS his passion for authentic history, his tireless zeal in research, and his articles and books upon the history of the Pacific Northwest redounded to the credit and prestige of our University and our State; and

WHEREAS Dr. Clark was, throughout his long career as a member of our faculty, intensely loyal to the interests of the University, a staunch defender of any cause he considered just, and man of deep and sincere convictions;

NOW BE IT RESOLVED by the University of Oregon faculty that we give expression to our sense of loss at his untimely death, and that we extend to the family and his friends our sincere sympathy in their bereavement.

NEXT FACULTY MEETING JANUARY 10. The President indicated that the next regular meeting of the faculty would fall on January 3, registration day. He indicated that if there were no objections on the part of the faculty he would postpone the next meeting to Wednesday, January 10.
APPROVAL OF 1940-41 COURSES. Professor Carlton E. Spencer, Secretary of the Faculty Senate, moved that the report of the Committee on Courses submitted to the faculty under date of November 26, 1939, be approved. The motion was seconded, put to a vote and carried. A copy of this report is on file in the President's Office.

ADJUSTMENT IN PRACTICE TEACHING. Professor Carlton E. Spencer, Secretary of the Faculty Senate, moved that the following motion be adopted. The motion was seconded and passed.

"That the School of Education be authorized to offer not more than two-thirds of the required practice teaching for physical education in summer playground activities in the City of Portland. This authorization shall cover only the recreational and activities aspects of such required practice teaching; the remaining one-third will be completed in classroom teaching. Only cadet teachers previously enrolled at the University of Oregon shall be eligible for registration under this authorization."

LAW SCHOOL GRADUATION REQUIREMENTS. Professor Carlton E. Spencer, Secretary of the Faculty Senate, moved that the requirements for graduation from the University of Oregon School of Law be increased from 115 term hour credits to 120 term hour credits, effective with the graduating class of 1942. The motion was seconded, put to a vote and carried.

MAJOR IN PREMEDICINE. The following motion was presented by Professor Orlando J. Hollis:

"That there be authorized at the University of Oregon a major curriculum in premedicine leading to the Bachelor of Arts degree to be granted by the University of Oregon. The graduation requirements in this curriculum shall be:

PLAN A

For students completing three years of work at the University of Oregon and one year of work at a class A medical school.

1. Completion of all University requirements for the Junior Certificate.
2. 36 term hours in arts and letters, including two years (normally 24 term hours) in French or German.
3. At least 63 term hours in courses in science and mathematics prescribed in the premedical curriculum.
4. Elective courses sufficient, when added to required courses, to total 136 term hours (135 hours of which, according to the University of Oregon Medical School entrance requirements, must be exclusive of military science.)
5. Completion of 48 term hours of preclinical work in any class A medical school.

PLAN B

For students completing four years of work at the University of Oregon before entering medical school.

1. Completion of all University requirements for the Junior Certificate.
2. 36 term hours in arts and letters, including two years (normally 24 term hours) in French or German.
3. At least 63 term hours in courses in science and mathematics prescribed in the premedical curriculum.
4. Elective courses sufficient, when added to required courses, to total 136 term hours; 45 hours of such elective courses shall be in upper division."

The motion was seconded and passed.
USE OF READING AND CONFERENCE COURSES IN PORTLAND CENTER. Dr. C. Valentine Boyer indicated that there seemed to be some evidence that the Portland Center was using reading and conference courses for a different purpose than the faculty intended when the courses were adopted. After some discussion Dr. Howard R. Taylor moved that the matter be referred to the Committee on Courses for consideration and report. The motion was seconded and passed.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary

Wednesday, January 10, 1940

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held December 6, 1939, were read and approved.

INTRODUCTION OF NEW FACULTY MEMBERS. Dr. C. Valentine Boyer, Dean of the College of Arts and Letters, introduced Mr. Hoyt C. Franchere, Instructor in English. Dr. Ralph W. Leighton, Dean of the School of Physical Education, presented Dr. Paul Anderson, Associate Professor of Physical Education. Dr. James H. Gilbert, Dean of the College of Social Science, presented Dr. Wilbur S. Hulin, Professor of Psychology. President Donald M. Erb introduced Dr. Edward M. Huima, Professor of History.

REPORT OF COMMITTEE ON COURSES. Professor Orlando John Hollis, Chairman of the Committee on Courses, reported that the committee was studying the use of reading and conference courses in Portland Center and probably would be able to report at the next meeting of the faculty.

HONORARY DEGREES -- NOTICE OF MOTION. Dr. Howard R. Taylor gave notice of motion of the following amendment with reference to the present faculty legislation dealing with the awarding of honorary degrees:

"That the faculty delegate to the President of the University the power to act on recommendations from the Graduate Council with reference to honorary degrees."

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary
REGULAR MEETING OF THE FACULTY

Wednesday, February 7, 1940

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held January 10, 1940, were read and approved.

NOTICE-OF-MOTION RULE. Professor Carlton E. Spencer, Secretary of the Faculty Senate, reported that a committee of the Senate appointed to consider the operation of the faculty notice-of-motion rule had submitted the following report, which had been adopted by the Senate and ordered transmitted to the faculty:

To the Faculty Senate of the University of Oregon:

Your committee to consider the practice of requiring that motions involving a change of general policy can be voted upon by the faculty only after a month's notice has been given, submits the following report:

1. We are unable to find any legislation establishing such a practice.

2. A motion of September 30, 1920, providing that "members of the faculty be permitted to make the requisite notice of new business by faculty bulletin not less than three weeks before the meeting at which the question is to be voted upon" seems to mean that the practice had become established without protest by that time.

3. The purpose of the rule seems to have been to postpone faculty legislation until time had been given for due consideration. It has been argued that motions presented by the Senate should be exempted from the rule on the ground that they have been duly considered by a standing committee of the faculty created to consider "all new motions involving academic policy".

4. Your committee recommends, however, that no change be made in the established practice of requiring that all motions from whatever source, involving a change of policy, shall be voted upon by the faculty only after notice of one month has been given, except that the legislation of September 30, 1920, remain in force.

5. We recommend that this report be transmitted to the faculty for inclusion in its record.

(Signed) A. F. Moursund
James H. Gilbert
 Carlton E. Spencer
 John T. Genoe
 H. G. Townsend, Chairman

Professor James D. Barnett moved that the recommendations therein be adopted as the will of the faculty. The motion was seconded, put to vote, and carried.

REPORT OF FACULTY SENATE. Professor Spencer, Secretary of the Faculty Senate, reported that the Senate had voted to recommend to the faculty the adoption of the motion, notice of which had been given by Professor H. R. Taylor at the last meeting, to the effect that the faculty delegate to the President of the University the power to act on recommendations from the Graduate Council with reference to honorary degrees.

REPORT OF COMMITTEE ON COURSES. Professor Orlando J. Hollis, Chairman of the Committee on Courses, to which had been referred for investigation the use of reading and conference courses in Portland Center, announced that the committee had expected to report at this meeting but that it had been found necessary to collect additional information and that the report would have to be postponed until the next meeting.
HONORARY DEGREES. Professor H. R. Taylor moved that the faculty delegate to the President of the University the power to act on recommendations from the Graduate Council in regard to honorary degrees. This motion was seconded. Professor Taylor moved to amend this motion by adding the words: provided that no honorary degree shall be recommended if there is more than one dissenting vote in the Graduate Council. This motion was seconded, and after discussion put to vote and carried. Professor Taylor then moved to amend the original motion by adding the words: for the academic year 1939-40. This motion was seconded, and after discussion, put to vote and carried. The President then announced that the motion now before the house, as amended, stood as follows:

"That for the academic year 1939-40 the faculty delegate to the President of the University the power to act on recommendations from the Graduate Council with reference to honorary degrees, provided that no honorary degree shall be recommended if there is more than one dissenting vote in the Graduate Council."

After further discussion the question was called for, and put to vote with the result that the motion was lost, 28 to 29.

NOTICE OF MOTION. Professor Jesse Bond gave notice of a motion to be made at the next meeting to the effect that the President of the University may nominate to the faculty for honorary degrees persons recommended to him by the Graduate Council by a majority of two-thirds. Such nomination shall be accompanied by explanatory statements by the President and by the Chairman of the Graduate Council and shall be voted upon by the faculty by secret ballot without further discussion from the floor.

REQUEST FROM SCHEDULE COMMITTEE. The President announced that there was a request from the Schedule Committee that the faculty consider the possibility of increasing the number of five-hour courses and of utilizing the noon hour for classes. Owing to the lateness of the hour it was agreed by common consent to postpone the consideration of these suggestions to the next meeting.

The meeting adjourned at 5:30 p.m.

Carlton E. Spencer, Secretary Pro Tempore

Wednesday, March 6, 1940

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held February 7, 1940, were read and approved.

REPORT OF COMMITTEE ON COURSES. Professor Orlando J. Hollis, Chairman of the Committee on Courses, reported that he had conferred with Dean Alfred Powers with reference to reading and conference courses in Portland Center. He stated that registration of students in the Portland Center conformed to the faculty legislation with reference to reading and conference courses and that this fact had been verified by an examination of the records in the Registrar's Office. He stated, however, that there seemed to be some difficulty in applying the same regulations to summer session students in the Portland Summer Session. He indicated that Dean Powers had requested a conference with the Committee on Courses in order to work out an agreement satisfactory to the committee, and that this conference would be held in the near future.
HONORARY DEGREES. Professor Jesse H. Bond moved that the following motion, presented at the last meeting of the faculty, be adopted:

"That the President of the University may nominate to the faculty for honorary degrees persons recommended to him by the Graduate Council by a majority of two-thirds. Such nomination shall be accompanied by explanatory statements by the President and by the Chairman of the Graduate Council and shall be voted upon by the faculty by secret ballot without further discussion from the floor."

The motion was not seconded, and, therefore, was declared lost.

SCHEDULE COMMITTEE PROBLEMS. The President announced that the Schedule Committee had requested a discussion of the possibility of increasing the number of five-hour classes and the possibility of scheduling classes during the noon hour. It was explained that the heavy enrollment in the University had brought about an acute problem with reference to the availability of satisfactory class rooms at desirable hours. Several suggestions were made by various members of the faculty.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary

Wednesday, April 3, 1940

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held March 6, 1940, were read and approved.

REPORT OF COMMITTEE ON COURSES. Professor Orlando J. Hallie, Chairman of the Committee on Courses presented a report concerning the use of reading and conference courses at Portland Center. A copy of the report is on file in the President's Office as a part of these minutes.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary

Wednesday, May 1, 1940

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held April 3, 1940, were read and approved.
ELECTION OF ADVISORY COUNCIL. The President announced that the first order of business was election of the Advisory Council. It was explained that faculty legislation provides that six members are to be elected, and that not more than three may be deans. Anyone receiving a majority of votes cast is to be declared elected. If there are not six people receiving a majority on the first ballot, twice the number of those to be elected are to be selected as nominees among those who receive the highest number of votes and another ballot taken.

The first ballot resulted in the election of:

O. K. Burrell   E. H. Moore
Dan E. Clark   Wayne L. Horse
James H. Gilbert Howard R. Taylor

Dean Gilbert announced that he would be on leave of absence during the summer and fall. Professor John Sterk Evans moved that the remaining five members select a person to serve during Dean Gilbert's absence. The motion was seconded, but after brief discussion was withdrawn.

Professor Samuel H. Jameson moved that the person receiving the next highest number of votes to those elected act as member of the Advisory Council during Dean Gilbert's absence. This motion was seconded, but after brief discussion was withdrawn.

Professor James D. Bennett moved that the faculty do nothing with regard to the vacancy which will be caused by Dean Gilbert's contemplated absence. This motion was seconded by Professor Howard R. Taylor, put to vote and carried.

REPORT OF FACULTY SENATE. Professor Carlton E. Spencer, secretary of the Faculty Senate, reported that the Senate had recommended, after favorable report by the Course Committee, the approval of certain course changes in the School of Music which are listed on a document under date of May 1, 1940, on file in the President's office. He moved that the faculty approve the changes. The motion was seconded, put to vote and carried.

REPORT OF ADVISORY COUNCIL. Dean Wayne L. Horse submitted a report of the Advisory Council. Upon motion by Dean Eric W. Allen, duly seconded and carried, it was voted that this report be spread in full upon the faculty minutes.

*Report of the Advisory Council to the University of Oregon Faculty.*

"It has been customary for the Advisory Council to report periodically to the faculty concerning its work and actions. Although there is not any faculty legislation specifically requiring an annual report of the Advisory Council, the faculty has, on occasions, called for a report from the Advisory Council and the Council, on its own initiative, on other occasions, has submitted a report. On November 1, 1933, the faculty passed a resolution calling for written reports from all faculty committees. At a faculty meeting held on January 10, 1934, it was recommended that reports of the following committees should be read to the faculty: Advisory Council, Appointment Bureau Committee, and the Free Intellectual Activities Committee.

A check of the faculty minutes shows that since 1933 the Advisory Council has submitted reports to the faculty on the following dates: April 10, 1933, November 1, 1933, October 27, 1936, September 22, 1937, and February 2, 1938. In addition to the formal reports just mentioned, the Council has from time to time submitted recommendations to the faculty relative to specific issues. The faculty, on numerous occasions, has referred matters to the Advisory Council for action, and in some instances the faculty has empowered the Council to act for the faculty, especially during the summer months.

"The Council this year believes that the custom of submitting an Advisory Council report to the faculty is a good one, and, therefore, it submits the following report to the faculty."
"I - Meetings of the Advisory Council

The Advisory Council does not have any regular meeting dates, but rather meets at the call of the President of the University or upon the call of the Vice-chairman of the Council whenever a matter within the jurisdiction of the Council is to be considered. Sometimes an individual member of the faculty or a group of faculty members submits a request to the Council a request that the Council give consideration to some particular problem, and on such occasions, it has been customary for a member of the Council, so approached, to present the matter at the next scheduled meeting of the Council, or to request that a special meeting be convened.

Since July 1, 1939, the Advisory Council has held 29 meetings. Very few of the meetings have been short meetings. Ordinarily the meetings last from an hour to two hours, and a four-hour meeting, especially when budget matters are to be considered, is not at all uncommon. Thus far, the Council has spent at least 50 hours in meetings on the 1939-40 budget, and the future promises well for additional meetings on the same subject.

"II - Jurisdiction of the Council

The history of the Advisory Council has been a very interesting one, and illustrates the consistent and insistent requests over the years of the faculty of the University for an advisory voice in the formation of University administrative policies. The record of the Council is replete with instances in which the Council has differed with University executive officers, and sometimes, the faculty has approved the recommendations of the Advisory Council on certain matters, even though those recommendations did not meet with the approval of the executive officers. Many members of the faculty will recall the fine service performed by the Council during the so-called reorganization days following the Bell regime. It will be remembered that on April 5, 1933, the faculty instructed the Advisory Council to prepare a report on the budget and submit the same to the faculty for consideration and action. The Council prepared a very lengthy and thorough report, in keeping with the faculty's instructions, and on April 10, 1933, Dr. Townsend, as the representative of the Advisory Council, presented the report to the faculty. The report was discussed fully at the meeting of April 10, 1933, and the faculty minutes for that date read in part, as follows: 'Noted by Professor Erb, seconded by a member of the faculty, and passed, that the faculty approve the report of the Advisory Council, and that a copy of the report be transmitted to the Chancellor and to the members of the Finance Committee of the State Board of Higher Education.' Thus we can take pride in the fact that it was our President, who, as a professor on our faculty, helped establish a very desirable jurisdictional precedent in the interest of independent action on the part of the faculty and the Advisory Council.

However, it is to be noted that certain steps of procedure must be followed if the Advisory Council and the faculty should ever again decide to submit a matter to the Board. The proper channels of procedure require that a report be filed first with the President, with instructions to submit it to the Chancellor, with further instructions to submit the same to the Board, along with such recommendations as the President and the Chancellor may wish to file. It is obvious that this jurisdictional power is one which should never be resorted to except in extreme emergencies, and in the opinion of this year's Council, it is one which will never have to be used so long as we are favored with our present President.

On October 27, 1934, Dr. Boyer presented an Advisory Council report to the faculty, said report containing a series of recommendations for a reorganization of the Advisory Council powers. It probably is desirable to review briefly the action taken by the faculty on that occasion, because ever since the adoption of the report of October 27, 1934, the powers and jurisdiction of the Advisory Council have not been modified. The records show that the faculty has clothed the Advisory Council with the following powers and jurisdiction:
"(1) The Advisory Council, as a faculty committee, shall serve the faculty and the President of the University in an advisory capacity. The advisory powers and jurisdiction encompass all matters of policy not specifically delegated to other faculty committees.

"(2) The Advisory Council shall be continued as a faculty committee for the purpose of advising the President regarding the formulation of the annual budget.

"(3) The Advisory Council shall continue to exercise the power of a committee on tenure and promotion.

"(4) The Advisory Council shall be recognized as a committee on committees, with the responsibility of nominating to the President of the University, all committees, originating with the faculty, excepting only those that are elected by the faculty itself. It is definitely understood, however, that in the nomination of committees to the President, no member of the Advisory Council shall be recommended for a place upon any of these faculty committees.

"(5) The Advisory Council shall be elected at the regular faculty meeting in May of each year, and each newly elected Advisory Council shall serve from July 1, to June 30.

"III - Work of the Council during the year 1939-40

"In keeping with the above-mentioned jurisdictional powers, the Council, during the past year, has considered a wide variety of problems and issues.

"President Erb has cooperated with the Council whole-heartedly, and he has demonstrated time and time again that he is keenly appreciative of the democratic processes in faculty government, which are traditional on this campus, and which should characterize the relationships between the faculty and the administration. The Council, in turn, has endeavored to approach the various problems presented to it in the spirit of endeavoring to understand the complex groupings of obligations and responsibilities which are inherent in the position of a college president.

"As shown by the minutes of the Council, which are kept on file in Dean Gilbert's office and are open to the inspection of the faculty, much of the work of the Council during the year has involved a consideration of the following major topics.

"(1) The Advisory Council, acting through a sub-committee, made a study of the organization of faculty committees, and submitted recommendations concerning the same to the President. The recommendations included nominations of appointees for the various committee posts. It is the opinion of this year's Council that there is still a need for further revision of faculty committees in the interests of greater simplification of committee organization. It is the recommendation of the Council that nominations for committee assignments should be made before the end of the spring term of each year, so that members of the faculty assigned to committees can take advantage of the summer months in outlining and planning committee work.

"(2) During the past year the Council has advised with the President concerning certain cases in which charges have been filed against members of the faculty, alleging conduct unbecoming a faculty member. Difficult as such cases always are, the Council and the President have proceeded cautiously, and we believe, judiciously. The very nature of such cases makes it desirable that hearings be held in executive sessions of the Council, and that open discussion of so-called faculty disciplinary cases be avoided as much as possible, in order to protect the best interests of the faculty member involved, as well as the institution.

"(3) The Council has made recommendations to the President relative to the expenditure of out-of-state travel funds. The total amount of out-of-state travel funds is small, and, therefore, many requests for out-of-state travel money could not be granted. It has been the policy of the Council to recommend the granting of out-of-state travel funds for attendance at educational conferences and conventions, only upon the following showing:
"(a) That the faculty member involved has been invited to deliver one of the principal papers at the convention; or

(b) That the faculty member is one of the principal officers of the association; or

(c) That the sending of a delegate to the convention is necessary in order to maintain accredited standing of one of the University schools or departments in the association; or

(d) That some clear advantage will accrue to the University by having a member of the faculty attend the conference of meeting, for which funds are asked.

"Further it is to be noted that in creating out-of-state travel requests, only railroad fare, or in case of meetings at considerable distance, railroad fare and tourist Pullman are allowed. Meals, hotel, and other incidentals must be paid for by the traveler, until such time as the appropriation for out-of-state travel is enlarged. It should be remembered that all requests for out-of-state travel must be approved by the Governor of the State, as well as by the President and the Chancellor.

"(4) Last fall, during the months of October and November, individual members of the Council at several of the meetings presented their views to the President concerning the so-called science issue. The Council asked the President for an expression of his views concerning the matter, and the President presented views which were approved highly by the Council.

"It was then agreed that the Council should meet with the Chancellor and present its views to him, and also listen to the Chancellor's analysis of the problem. Such a meeting was held on December 4, 1939. As a result of that meeting, it was agreed that the members of the Science faculty should draft a brief or report, concerning the science problem, and present the same to the Advisory Council, which, in turn, would confer with the President and the Chancellor in regard to the problem. Such a report was prepared by the Science faculty and submitted to a sub-committee of the Council. The sub-committee made suggestions for certain changes to be made in the report, which were approved by the Council. The report was sent back to the Science faculty for revision, and following the revision, it was filed, under relatively recent date, with the President.

"It is the opinion of the Council that progress in regard to the matter has been made during the year, and that there are indications that a satisfactory solution of the issue will be reached in due course of time. The Council wishes to make clear to the faculty in this report, that it has taken the position that upper division and graduate work in science should be offered at the University, and that the issue should be determined upon its educational merits, after a full record has been presented to the executive officials of the State System of Higher Education and the Board.

"(5) The most difficult and time-consuming task of the Council is its work as an advisory budget committee, and committee on tenure and promotion. The procedure followed by the Council is to have each Dean appear before the Council and the President and present his budget, and arguments in support of his budget recommendations. Before such meetings are held with the Deans each member of the Advisory Council is supplied with such budgetary data as are necessary for an intelligent understanding of the fiscal problems of the University.

"The limitation of funds makes the task of the Council particularly difficult, because many of the budget recommendations of the Deans cannot be granted, including many of the exceptionally meritorious ones. However, the Council proceeds cautiously and carefully in its study of budgetary problems, and usually its recommendations to the President are by a unanimous vote. We believe that the best evidence of the thoroughness of the budget work of the Council is shown by the fact that the President has usually agreed with the final recommendations of the Council, and the reasons in support thereof.
"The recommendations of the Advisory Council in regard to budgetary matters can be found in the minutes on file in Dean Gilbert's office. However, it should be pointed out that because of the human factors and interests involved, the minutes necessarily cannot show the evidence and factors which the Council took into account in reaching its final budgetary recommendations. In that regard, it must assume that the faculty has confidence in its discretion.

"(6) In addition to the above major fields of Council activity during the past year, it has spent a great deal of time on a large number of miscellaneous matters, too numerous to mention in this report. However, the minutes will show that many matters, affecting the public relations of the University, and academic problems are discussed at Council meetings with the President.

"In concluding this report, the Council wishes to emphasize the point that the Advisory Council is a faculty committee. It is responsible to the faculty, and it is obligated to present to the administration faculty viewpoints and attitudes. It can be of maximum service to the faculty, only if individual members of the faculty, groups of faculty members, and the entire faculty itself see to it that the Advisory Council at all times is instructed as to faculty needs and desires. If the faculty is always cognizant of its obligations in that respect, there is little danger that the Advisory Council will ever become an administrative body, but will continue to be a faculty advisory body, cooperating with the administration.

Respectfully submitted,

Donald W. Erb, Chairman
Wayne L. Moree, Vice-Chairman
B. E. Clark, Secretary
C. X. Burrell
J. H. Gilbert
E. H. Moore
H. R. Taylor"

There being no further business the meeting adjourned at 5:00 p.m.

Carlton E. Spencer, Secretary
Pro Tempore

Saturday, June 8, 1940

SPECIAL MEETING OF THE FACULTY

The meeting was called to order by Dean Wayne L. Moree. A quorum being present the following business was transacted. The minutes of the meeting held May 1, 1940, were read and approved.

APPROVAL OF DEGREES. A report was received from the Registrar certifying that certain students had fulfilled all requirements for degrees. The list included 594 baccalaureate degrees, 52 advanced professional degrees and 75 graduate degrees, totaling 721 degrees in all. A copy of the list is on file in the President's Office. It was moved, seconded and passed that the students named be recommended to the State Board of Higher Education for the degrees indicated.
NOTICE OF MOTION. Professor F. G. Macomber gave notice of the following motion to be presented to the Faculty at the next meeting:

That the name of the Appointment Bureau Committee be changed to that of Interdepartmental Committee on Teacher Education, and that its function be advisory in nature, and that its chief purpose be recognized as that of working for a closer and better relationship between the several departments concerned with teacher education for the continued betterment of the teacher education program at the University of Oregon.

RESOLUTION OF CO-OPERATION. Professor Carlton E. Spencer presented the following resolution of co-operation. It was moved by Mr. Spencer, seconded by Mr. Thatcher and unanimously passed that this resolution be adopted.

Realizing that "national unity is the basis of national security", BE IT RESOLVED, That we, the members of the faculty of the University of Oregon, hold ourselves in readiness to serve the State and the Nation in the cause of national defense.

BE IT FURTHER RESOLVED, That a copy of this resolution be dispatched to his Excellency, the President of the United States and to his Excellency, the Governor of Oregon.

Dated this eighth day of June nineteen hundred and forty.

There being no further business the meeting adjourned.

[Signature]
Earl M. Pallett, Secretary

Wednesday, September 25, 1940

SPECIAL MEETING OF THE FACULTY

The meeting was called to order by President Erb. A quorum being present the following business was transacted. The minutes of the meeting held June 8, 1940, were read and approved.

PRESIDENT'S RECEPTION, WEDNESDAY, OCTOBER 2, 1940. President Erb invited all members of the University faculty to be present at the annual President's Reception to be held Wednesday, October 2, in Gerlinger Hall.

ADMINISTRATIVE CODE. President Erb called attention to the new issue of the Administrative Code which had been distributed to deans, department heads, and other administrative officials. He requested all individuals to destroy the old codes and familiarize themselves with the new provisions of the code.

CHANGES IN GRADUATE PROCEDURE. Dr. Howard R. Taylor, Assistant Dean of the Graduate Division, called the attention of the faculty to two changes in graduate procedure: (1) that a graduate student should not be permitted to register for the last three hours of thesis until the first draft of the thesis had been filed; (2) that students would be registered as undergraduate students until they had completed all requirements for graduation, but students who were within six hours of graduation might reserve certain courses for graduate credit with the approval of the Graduate Office.

RELATION OF UNIVERSITY TO DEFENSE PROGRAM. President Erb called the attention of the faculty to the appointment of a defense committee to advise with him in connection with proposals made for University cooperation in the Defense Program.
POLICY IN REGARD TO REFUGE SCHOLARS. President Erb presented to the faculty a statement of the policy he had prepared in regard to the employment of refuge scholars. He invited members of the faculty to consult with him if the statement did not meet the situation.

INTRODUCTION OF NEW FACULTY MEMBERS. President Erb called attention to the return of Dr. George Rebec, Prince Lucian Campbell Professor Emeritus of Philosophy and Counsellor of the Graduate Division of the State System of Higher Education, who had been absent from the campus during the past year due to illness.

Dr. C. Valentine Boyer, Dean of the College of Arts and Letters, announced the return of Mr. Ernest G. Woll, Associate Professor of English, from a year's exchange professorship. Dr. Boyer announced also that the following individuals would be members of the Department of English for the coming year: Dr. Hoyt Trowbridge, Associate Professor of English, and Dr. Gardiner Stillwell, Instructor in English. He introduced the following new members of his staff:

- Dr. Franklin Walker, Professor of English
- Mr. Thomas F. Hundle, Instructor in English
- Mr. Jack L. Haugen, Instructor in Speech
- Mr. William E. Hoppe, Instructor in Drama

Dr. Ray P. Bowen, Head of the Department of Romance Languages, announced the appointment of Mr. Anibal Vergas, Instructor in Romance Languages, and he introduced Mr. Laurence LeSage, Instructor in Romance Languages.

Dr. Calvin Crumbaker, Acting-Dean of the College of Social Science announced the return of Dr. Harold J. Noble, Associate Professor of History; Mr. Herman Kehrl, Director of the Bureau of Municipal Research and Service and Assistant Professor of Political Science; Dr. Harold C. Crosland, Professor of Psychology; and Dr. R. G. Townsend, Professor of Philosophy, who had been on leaves of absence last year. He introduced the following new members of the staff:

- Mr. Paul T. Culbertson, Instructor in History
- Dr. Leona Elizabeth Tyler, Instructor in Psychology
- Mr. Robert F. Keizer, Instructor in Anthropology

Dean O. F. Stafford, Dean of Lower Division and Service Departments, introduced the following new members of his staff:

- Dr. Lowell L. Jones, Instructor in Zoology
- Dr. Henry W. Schoenborn, Instructor in Zoology
- Mr. Clarence William Clancy, Instructor in Zoology
- Dr. Charles Harold Secoy, Instructor in Chemistry

Dean Ellis S. Lawrence, Dean of the School of Architecture and Allied Arts, introduced the following new staff members:

- Mr. Arthur Riehl, Instructor in Architecture Design
- Mr. Edward K. True, Instructor in Architecture Design and Construction

Dr. James R. Jewell, Dean of the School of Education introduced the following new members of his staff:

- Mr. Roy W. Mallory, Instructor; Supervisor of Art, Roosevelt Jr. High School
- Mrs. Ellen McGeen Wihshire, Instructor; Supervisor of Commercial Studies, University High School

Dean Eric W. Allen, Dean of the School of Journalism, announced the return from a year's leave of absence of Mr. Charles M. Hulten, Assistant Professor of Journalism.

Colonel Robert W. Lyon, Head of the Department of Military Science and Tactics, presented the following new members of his staff:

- Major Charles E. Knickerbocker, Assistant Professor of Military Science and Tactics
- Captain Henry W. Hall, Jr., Assistant Professor of Military Science and Tactics
- Captain Wilbur Elwood Read, Assistant Professor of Military Science and Tactics
Dr. Theodore Kratt, Dean of the School of Music, announced the appointment of Mr. Sigurd Nilsson, Professor of Voice and introduced Miss Maude Garnett, Assistant Professor of Public School Music.

Dr. Ralph W. Leighton, Dean of the School of Physical Education, announced the return of the following members of his staff from a year's leave of absence:

- Mr. Paul R. Washke, Professor of Physical Education
- Mr. Howard S. Hoyman, Assistant Professor of Physical Education
- Mr. Emil K. Bouvey, Assistant Professor of Physical Education

He introduced as a new member of his staff, Miss Josephine Persiano, Instructor in Physical Education.

Mr. H. M. Douglass, University Librarian, announced the appointment of the following new members of the library staff:

- Mrs. Barbara Rollis Mahlen, Instructor in Library Training
- Miss Adeline Adams, Law Librarian, Instructor.

REPORT OF COMMITTEE ON COURSES. Professor Orlando John Hollis, Chairman of the Committee on Courses, announced that it might be necessary for the University to offer advanced work in Civilian Pilot Training to graduates of the course offered last year. He explained that the course to be presented had been approved by the non-major minor faculty and by the University Course Committee but that it had been impossible to present the course for approval to the faculty through the regular channels involving the Faculty Senate.

It was moved by Professor Hollis that the faculty take up consideration of the course without having it presented to the Faculty Senate. The motion was seconded and passed. Professor Hollis then moved that the following new course be approved and that it be transmitted through the regular channels to the Chancellor and the State Board of Higher Education for approval.

CA 321-322-323. Secondary Civilian Pilot Training. 5 hours each term. (Enrollment limited to those selected by the director)

The course of study prescribed by the Civil Aeronautics Authority for institutions participating in the secondary (advanced) course of the Civilian Pilot Training Program, covering advanced work in navigation, meteorology, aerodynamics and aircraft, aeronautical engines, radio (aids and facilities), and instruments, and including advanced private flying instruction. Spencer, staff.

The motion was seconded and passed.

CHANGE IN NAME OF APPOINTMENT BUREAU. The following motion was presented by Dean J. R. Jewell:

That the name of the Appointment Bureau Committee be changed to that of Interdepartmental Committee on Teacher Education, and that its function be advisory in nature, and that its chief purpose be recognized as that of working for a closer and better relationship between the several departments concerned with teacher education for the continued betterment of the teacher education program at the University of Oregon.

The motion was seconded and passed.

TIME OF NEXT FACULTY MEETING. It was moved by Dr. C. Valentine Boyer that the regular October faculty meeting be omitted and that the regular November meeting of the faculty be held October 30. The motion was seconded and passed.

POLICY OF GRADUATE COUNCIL ON HONORARY DEGREES. Dean Wayne L. Morse requested a report from the Graduate Council at the next meeting on the policy to be followed in awarding honorary degrees during the coming year.

There being no further business the meeting adjourned.

Earl M. Pallett, Secretary