

University of Oregon
HEALTH CENTER
Student Health Advisory Committee Meeting
April 25, 2008

Appointed Members:	Alternates	Interested Students	ExOfficio Members:
* Charron, Julie	Chiu, Shih-Han	Ronco, Noelle	Davenport, Edel
* Davis, Kate	Le, Mai		* DeHaven-Murdoch, Daralyn
* Hok, Sreang "C"	* McKague, Dustin	Faculty:	* Eyster, Mike
* Kunerth, Alison	Michan, Elizabeth	* Lynn, Holly	* Leith, Ramah
E Lent, Jonathan	Smith, Leila	* Olson, Deborah	* Megerssa, Becky
* Malasig, Cheryl	Yam, Sarah	Pangburn, Michael	* Pressman, Ernie
* McCauley, Lauren		* Russell, Chantelle	* Staight, Paula
* Smith, Kaylie	Guests:		
* Wee, Brett	* Irvine-Gordon, Anne	* Day, Veronica	
	* Allen, Rachel		

The meeting was called to order at 3:00 p.m.

1. **Approval of Minutes** – The minutes of the previous meeting were approved as distributed.
2. **Budget Update** – Mike mentioned at our last SHAC meeting that the Health Center budget had to be turned in before the next meeting, but in actuality the fee proposal needed to be sent in. He sent in 6% increase, but because the figure needed to end in "0" or "5" it turned out that our proposal was for 6.5%. This increase will still not be enough to correct the problems. Secondly, in the last analysis of the monthly operating statement it became apparent that after all the efforts to save money this past year—positions left unfilled, withheld CME, and discontinued updating and modernizing IT equipment—we will be close to zero or a little in the red. This tells him that this budget is not sustainable. A new committee has been established at the Health Center after discussion at the all-staff meeting last Tuesday.

The "Enterprise Committee" has been charged with meeting with their staffs to brainstorm ideas for ways that we could: 1) Generate more revenue; 2) Redefine/narrow our mission (scope of work) as a Health Center; 3) Develop a different (less expensive) staffing model; 4) Seek increased efficiencies/cost effectiveness; and 5) Some combination of the first four.

A year ago the Health Center staff met as a group and came up with 4 core questions which have been modified to 5 which will be used as criteria to evaluate their brainstormed ideas. This is the sieve through which Mike wants to put the assessing of ways to get through these budget problems.

How does it benefit students?

How does it benefit my co-workers?

How does it benefit the University Health Center as a whole?

How does it affect other departments or individuals at the Health Center?

How does it affect other units outside the Health Center (Student Affairs, the larger university)?

Daralyn DeHaven-Murdoch provided three handouts to aid in today's budget update to show where the Health Center planned to be in 2007-08 beginning budget, where we will come out June 30, 2008 and the first take on what we think our beginning budget will be for 2008-09. The deadline is May 19 for official budget to be turned in. Daralyn will also talk about special fees and fines and what our fee structure looks like using the Health Center information that is part of the University's Fee Book.

UHC 5-Year Activity and 2007-08 Projected Year-End/2008-09 Projected Budget provides a review of the budget from the past 5 years, as well as the projection of where we will come out on June 30 of this year and the projection for the beginning 2008-09 budget.

The final budget for this year should come out a little better due to a decrease in OPE/the cost for funding retirement contributions due to a higher rate charged by OUS causing an overpayment. Daralyn feels confident that we are not going to come out in the red at the end of this year. She does not have the

enrollment numbers for next year from the university so used last year's numbers in putting this budget together. Enrollment is up this year and indications are that it will be up again next year. Other revenue encompasses all the departmental revenue, office visit revenue, and FPEP reimbursement. It also includes a \$45,000 reallocation for fee remissions for international students and diversity programs. This reallocation is being evaluated by the university to determine if the Health Center will have to continue to provide funding.

In addition, students participate in Portland programs in Journalism and Architecture and the UO Health Center is liable for the difference between their health fee and ours. This was mandated by the UO Administration Fall 2006. The PSU health fee also includes a premium for mandatory health insurance that is built into their policy. Prior to the mandatory portion being added in the HC did not have to pay the difference in the fees; it was the students' responsibility to pay the difference. This year the PSU health fee will be \$165, which is \$58 more than ours that the UHC has to cover. Daralyn has also learned that there will be additional programs in Law and Business added to this Portland satellite but has not received any numbers for those anticipated programs. She has estimated about \$60,000 that we will have to send for those students at PSU. Paying that difference with the cost continuing to rise is taking funds from the students on this campus. Mike Eyster stated he is going to make every effort to keep that money here on this campus but we are doing the wise thing in figuring this cost into our budget.

SHAC students present today suggested that the students attending school at PSU could pay a portion of the difference in partnership with the UHC.

Projected total revenue for 2008-09 beginning budget is 9.1 million. Salary expense includes a 3.2% (or \$85, whichever is highest) cost of living increase for classified staff on November 1. Because we have to be prepared to fund expenses that happen at the university, there is a 4% increase for unclassified staff January 1. This does not mean that there will be an actual increase for unclassified staff, but it has to be funded in the budget. OPE will be higher again this year because as salaries go up so does the cost of employing staff. The health insurance premium will be increasing 9-11% (\$12,750 per year per employee) for medical benefits. The 7.2 million in Salary/OPE does not include all of the positions that have been vacant this year. Another item added into the 2008-09 budget is a psychiatrist who was shared with the Counseling Center will now be half-time in the Health Center with us paying the entire cost.

Service and supply expense includes medical and office supplies, maintenance, building repair, telephone service, maintenance agreements—everything else it takes to run the Health Center. New this year is line 10, overhead assessment. In the past the university would charge the Health Center assessment fees, so we would be assessed for all of the OUS assessments such as tort liability, department personnel costs, etc., which came to about \$170,000 to be paid. Beginning this July the university has developed a new structure on how they will assess us. They will assess us 3% as we incur an expense, which includes salary/OPE and on all purchases. The only thing that is exempt from this assessment is the amount we pay to fund the Crisis Center. The estimate currently is \$274,000 this year which will continue to increase by 1% each year until it reaches 7%.

Where did the new assessment structure come from? This is unsure. There has not been an official meeting to see how this will work as yet, but one question that Daralyn has is when we have a campus entity such as Facilities Services fix something for the Health Center, is there an assessment as they already have this built into their budgets?

Looking at line 14 right now shows the year-to-date revenue (bottom line) with a negative \$325,841. When presented to the university the bottom line has to be zero so revenue and expenses have to equal zero. Therefore, we will have to look at what can be done to make the budget come out at zero. CME is not fully funded in this budget. The ending balance of \$471,986 means that the Health Center budget is not sustainable.

Budget Considerations:

A second handout provides information on the service level estimates and revenue considerations used in putting together the budget for 2008-09. Not only are personnel costs continuing to rise, but services and supplies costs are increasing due to shipping charges rising due to the cost of fuel.

Daralyn included estimations for possible additional revenue if the Health Center were to increase the office visit charge using dollar increments from \$9-\$12 dollars, as well as increases in charges for specialty procedures and high end services we provide.

Special Fees, Fines, Penalties, and Service Charges/University Fee Book Special Fees, Fines, Penalties, and Service Charges/University Fee: The third handout is Health Center section of the university fee book showing special fees, fines, penalties, and service charges. Last spring there was discussion in SHAC regarding changes in charges for the various Health Center services. This formal process was done a couple months ago. The Health Center made recommendations to increase the ranges to allow for increased costs for providing these services. Ranges are used to allow for changes in costs throughout the year. The largest change in a fee range was in allergy testing immunizations and vaccinations. Daralyn provided this handout for discussion and to make sure that students are aware of our published fees and that we can not change anything without it being within these ranges in the fee book. Students were in agreement with the fee ranges as recommended.

Q: How will it be worked to level out the budget to a zero balance?

A: A combinations of things will be used, including changes in fees and charges and deletions of services within the Health Center. SHAC input will be instrumental in making decisions.

This presentation was provided to let SHAC know what we are looking at. Discussions will also be held with staff to find out where they think we will really be next year. SHAC recommendations are elicited, particularly those that would have the most effect on students. Whatever we do would be very transparent to students. Spreading out the costs among the charges would be less impactful to students.

Next year will be the first year that the entire new UHC facility will be up and operating so that may affect the budget again.

If students have any comments or suggestions feel free to send them to Kim. Daralyn is scheduled to return on May 9 with an update.

1. **Future Business:**

- a) **SHAC In-service for UHC Employees** – May 6, 2008, Tuesday. 8-9 AM Mike Eyster Topic Vice provost for office of equity and diversity to present. Probably going to talk about how demographics in the state will be changing in terms of high school graduates in the next few years and the impact on the University.
- b) **By-Laws Revision** – Main idea is to make SHAC sustainable. Really good with 2 co hairs and more opportunity to do leadership in things you are interested/involvement in and bring to this committee. Discussing creating new positions with bylaws specifying the

Earning a SHAC shirt criteria in the bylaws would be beneficial in letting students know what they need to do to earn their shirts.

Get creative in thinking about what they would like as new positions to bring into the committee

2. **Items Not on the Agenda:**

- a) **Leadership Program** – an exciting program known as the LeaderShape Institute is a transformative, six day experience intended to help UO students expand their leadership capacity. Any student can and should apply. 70 students will be selected to participate in the program and it will be **free** of charge. <https://www-sl.leadershape.org/apprd/2055/> The second annual Institute will take place from September 7th through 12th at the YMCA Camp Collins in Gresham Oregon. Transportation is provided to and from Eugene. Below is the link to the application. The flier detailing some more information about the program was sent to SHAC students earlier this week. The application deadline is Friday, May 16th. This is one of the best leadership programs in the country for students to take advantage of. If you have any questions, contact John W. Duncan, Director, Holden Leadership Center: 1228 University of Oregon, EMU Suite 17; phone - 541-346-1146 office; duncan@uoregon.edu

- b) **Hope Conference** – Kate Davis reported on her opportunity to attend the Hope Conference through the Architecture Department on ways of making communities more sustainable. She was talking with one of the people and there are coordination positions for putting together proposals. This is a really popular conference all student run. There were presentations on composting and new and upcoming stuff in sustainability. She will have e-mail contact with them to make sure we remain involved.
- c) **Oregon College Health Association** – Attending at the OCHA made for a long day but very fun with lots of student attendance from PSU, OIT, WOU, and UO. It seemed like the issue of smoke free campuses was the biggest. Students are really excited about doing across all campuses at one time. All of the students sat in on a couple different committee meetings on each subject.
- d) **Clean Air Project** – Ramah Leith stated that they hosted their last cigarette butt pick up for the year with over 15,000 collected.

3. **Adjournment** – The meeting was adjourned at 4:00 p.m.

Kim Barker, Recorder

****Next Meeting****
May 2, 2008
Health Center Medical Library