

## **2009 STUDENT ORIENTATION STAFF**

### **Job Announcement and Description**

The University of Oregon's Student Orientation Staff (SOS) is comprised of a select group of fun, energetic, and reliable students who serve as official hosts to new students and their families during summer IntroDUCKtion sessions and the Week of Welcome. Our primary goal is to introduce new students and their families to the resources that help create smooth transitions to the university. This includes mentoring new students, answering questions, leading students around campus, and assisting with academic advising and registration. SOSers work primarily during the month of July and one week during both June and September.

#### Position Responsibilities and Duties:

- ♦ Attend staff retreat and all training dates
- ♦ All SOSers must take, actively participate in, and pass a 3-credit FHS course during spring term 2009. (Only for SOSers)
- ♦ Participate in all IntroDUCKtion and Week of Welcome events when assigned
- ♦ Facilitate the entertainment program put on for students and their families during IntroDUCKtion
- ♦ Plan and facilitate events during Week of Welcome
- ♦ Additional duties as assigned

#### Qualifications:

- ♦ Undergraduate enrollment status through spring term 2009
- ♦ Students who are highly motivated, have strong leadership skills, are able to work effectively in a diverse setting, and work well with large groups of people

#### Compensation:

- ♦ 3 upper-division credits during spring term 2009
- ♦ \$9.50 an hour during the summer (Typical summer gross earnings range from \$1,700-\$2,000+)
- ♦ Great work experience and skill building

#### Orientation Program Commitments:

- ♦ IntroDUCKtion (**July 8-10, 11-13, 15-17, 18-20, 22-24, 25-27, 28, 29-31**  
**August 1-3\***  
**\*each session requires overnight stays in the residence halls**)
- ♦ Week of Welcome (**September 21-28**)

#### Summer Training:

- ♦ All day IntroDUCKtion Training (**Monday, July 6**)
- ♦ Recreation Day (**Wednesday, July 1**)
- ♦ Staff Dinner (**Wednesday, August 5**)
- ♦ All day Week of Welcome Training (**Monday, September 21**)

#### Spring Training:

- ♦ SOS Retreat (**April 3-5**)
- ♦ Spring Term Class  
**FHS 407: Orientation Group Leadership; UH 4:00-5:20**

#### Additional Mandatory Training:

- ♦ **Monday, June 29:** 4:00-8:00 pm
- ♦ **Tuesday, June 30:** 4:00-8:00 pm
- ♦ **Wednesday, July 1:** 4:00-8:00 pm
- ♦ **Thursday, July 2:** 4:00-8:00 pm
- ♦ **Monday, July 6:** 6:00-10:00 pm
- ♦ **Tuesday, July 7:** 1:00-5:00 pm

#### Applications and Interviews:

**Completed applications must be submitted to Student Orientation Programs in 465 Oregon Hall NO LATER THAN 5:00 P.M. MONDAY, FEBRUARY 2, 2009.**

Applicants will be screened and those most qualified will be asked to join a group interview tentatively scheduled for February 9 to 13, followed by an individual interview for top candidates tentatively scheduled for February 19 to 25. All candidates will be notified of status by March 11, 2009.

Questions regarding Student Orientation Staff positions may be directed to Student Orientation Programs at 346-1159.

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