Memo

TO: Margie Paris, Committee on Committees Chair and University of Oregon Senate President

FROM: Josh Snodgrass, Undergraduate Council Chair

CC: Lisa Freinkel, Vice Provost for Undergraduate Studies
Lisa Shimizu, Executive Coordinator, University of Oregon Senate

DATE: November 14, 2013

SUBJECT: Request to make the Vice Provost for Undergraduate Studies an ex officio non-voting member of the Undergraduate Council

The Undergraduate Council considered in its October 29, 2013 meeting an issue raised by Senate leadership about the Vice Provost for Undergraduate Studies (VPUGS) not officially being part of the Undergraduate Council membership. The Undergraduate Council was also made aware of a recent Senate motion, part of the 10-year review of committees by the Committee on Committees, that designated the VPUGS as the “Convener” of the Undergraduate Council and part of its official leadership structure. However, the motion did not add the VPUGS as an ex officio non-voting member. After discussing the matter and considering the membership structure of the Graduate Council, which includes both the Vice Provost for Graduate Studies and the Dean of the Graduate School as ex officio non-voting members, the Undergraduate Council concluded that the omission of the VPUGS from the membership structure was a technical oversight that should be remedied immediately. A motion was brought to recommend to the Committee on Committees that the VPUGS should serve as ex officio non-voting member and Convener of the Undergraduate Council. The motion passed unanimously.