MEMORANDUM
February 11, 2008

TO: Linda Brady, Provost
    Charles Martinez, Vice-Provost for Institutional Equity and Diversity
    Russ Tomlin, Vice-Provost for Academic Affairs
    Rich Linton, Vice-President for Research and Dean, Graduate School
FROM: Priscilla Southwell, Associate Dean, CAS
SUBJECT: Support for Newly Emerging International Majors and Minors

This is a formal request for two years’ partial support (2008-2010) to bridge the cost of one new major and two new minors that are emerging within the College of Arts and Sciences: Latin American Studies, African Studies, and European Studies. These three programs are expanding because of increased student enrollment and faculty interest in each of these particular geographic and cultural areas. We view these expanding programs as an important part of the University’s priorities of internationalization and diversity.

The College of Arts and Sciences has had a consistent record of supporting both the Latin American Studies and European Studies programs, as well as the successful Title VI African Studies grant. We welcome the expansion of these programs, but the growth from minor to major (LAS) and certificate-granting status to minor (ES), plus African Studies, will add approximately $36,000 in recurring costs. It is our expectation that after two year’s time, the new budgetary model will make these programs more self-sufficient.

I have attached the proposed budgets that have been submitted by each of these programs, as well as suggested contributions from the various administrative units for: 1) the proposed new major in Latin American Studies, 2) the newly created African Studies minor (approved Spring ’07), and 3) the proposed new minor in European Studies.

I think these amounts are relatively modest. The African Studies and European Studies expenses would less than what CAS (and the Office of Academic Affairs) have already committed to another new initiative -- the proposed Queer Studies minor. In summary, we are asking for a total of $26,000 from the Office of Academic Affairs, and $26,000 from the Office of Research and Sponsored Programs over these two years.

All of the relevant program heads and academic deans are willing to meet with you to discuss this proposal. We certainly hope that this plan meets with your approval.

Cc: Wendy Larson, Dean, CAS
Cc: Marianne Nicols, Senior Associate Dean, CAS
Cc: Scott Pratt, Associate Dean, CAS
Cc: Dennis Galvan, Director, International Studies Program
Cc: Carlos Aguirre, Director, Latin American Studies Program
Cc: Craig Parsons, Director, European Studies Program

PS International Programs Proposal memo 021108
1/16/2009 11:48 AM
PROPOSED BUDGETS AND SHARED RESPONSIBILITIES

Latin American Studies Major (proposed Fall 2008)

Existing Annual Expenses for Minor: $2,000 + $2,600 stipend (incl. OPE) for Director = $4,600

Proposed Annual Expenses for Major: $32,575

LAS Budget: $26,400
3 course buy-outs for LAS courses $18,000
OPE $5,400
Speaker/Event Fund $3,000

CAS Standard Stipends (category 5): $6,175
Stipend for director $3,000
Summer School stipend $1,000
Summer School Coordinator $750
OPE for stipends $1,425

Proposed Contribution from CAS: $12,575
Proposed Contribution from the Office of Research and Graduate Studies: $10,000
Proposed Contribution from Academic Affairs: $10,000
TOTAL ANNUAL EXPENSES $32,575

African Studies Minor (new – Spring 2007)

Existing Annual Expenses: $0

Proposed Annual Expenses: $7,100

AS Budget: $4,500
Speaker/Event Fund $2,000
Study Abroad Fellowship $2,500

CAS Standard Stipend (category 6)
Director $2,600 (including OPE)

Proposed Contribution from CAS: $3,100
Proposed Contribution from the Office of Research and Graduate Studies: $2,000
Proposed Contribution from Academic Affairs: $2,000
TOTAL ANNUAL EXPENSES $7,100
**European Studies Minor (proposed for Fall 2008)**

Existing Annual Expenses for Certificate: $2,000 + $2,600 (incl. OPE) stipend for Director  
= $4,600

Proposed Annual Expenses: $5,800

**ES Budget: $3,200**
Speaker/Event Fund $2,000  
Graduate Student Travel $1,200

**CAS Standard Stipend (category 6)**  
Director $2,600 (including OPE)

Proposed Contribution from CAS: $2,800  
Proposed Contribution from the Office of Research and Graduate Studies: $1,500  
Proposed Contribution from Academic Affairs: $1,500  
TOTAL ANNUAL EXPENSES $5,800