

Teacher
Summer Enrichment Program
College of Education, University of Oregon

Job Description

Weekdays, July 12 – Aug 6, 2010

Orientation – July 3 and July 10, 9 am - 4 pm (July 3 date subject to change)

Program Registration: July 11 and July 24, 2pm - 4pm

Teachers are responsible for developing and teaching one to three classes each weekday (Monday - Friday). Each class meets for a total of ten hours during each two-week session. Curriculum and courses taught in Session 1 (July 11 – July 24) will be taught again Session 2 (July 25- August 7). A maximum of fifteen highly gifted students will be enrolled in each class. Students have been enrolled in grades 6 to 10 during the previous school year and are 11 to 16 years old.

Teachers must ensure the overall health and safety of students while they are in your class. Preference will be given to those teachers offering three classes. Classes are expected to be challenging and dynamic above all; students come to our program to be pushed academically, and great courses are integral to their having an excellent camp experience.

Qualifications:

- While a teaching certificate is not required, teachers must have expertise in a specific subject.
- Ability to clearly communicate concepts of subject matter
- Ability to adopt teaching strategies appropriate for gifted students
- Proven ability to interact with youth in a supportive and encouraging way
- Be able to pass a criminal history check.

Duties and responsibilities include but not limited to:

1. Develop course descriptions, syllabi, and class materials lists.
2. Attend two all-day orientation sessions (July 3 and July 10)
3. Assist students at class registrations on the first day of each two-week session (July 11 and July 24).
4. Teach classes daily (substitute instructors are not available).
5. Attend weekly teacher staff meetings and other meetings as called by teacher supervisor.
6. Provide written feedback to each student (and his/her parents) regarding his/her involvement in each class at the conclusion of each two-week session (reviewed by Teacher Supervisor before finalizing).
7. Provide assistance as needed during the final day of each two-week session.
8. Attend student graduation functions on the final Friday of each session or student talent show on the final Thursday of each session.
9. Abide by all rules and regulations of the Summer Enrichment Program and the University of Oregon.

Line of Responsibility

The Teacher is directly responsible to the Teacher Supervisor.

First priority application date is March 19, 2010. Applications will continue to be accepted afterwards on a rolling basis until all positions are filled.

Salary: **SEP teacher, fulltime (three classes) \$2100.00 or \$700.00 per course taught**

Contact: Chris Case, Associate Director
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The University of Oregon is an affirmative action, equal opportunity institution committed to cultural diversity and compliance with the Americans with Disabilities Act.

EXPERIENCE WITH THE SUMMER ENRICHMENT PROGRAM IS PREFERRED BUT NOT REQUIRED.

This publication will be made available in accessible formats upon request.



UNIVERSITY OF OREGON

Position you are applying for: **TEACHER**

Summer Enrichment Program

Youth Enrichment & Talented and Gifted Programs

College of Education, University of Oregon

Name of Applicant: _____
Last First Middle

Permanent Address: _____
Street City State Zip Code

Current Address: _____
Street City State Zip Code

Telephone: _____ E-mail: _____ Citizen of the USA: _____

EDUCATION HISTORY

School	Name and Address	Degree/ Date	Field of Study
High School			
College			
Post Graduate			
Other			

Describe further details of your training or education which are pertinent, including certification (attach separate sheet if necessary)

Have you been convicted or have charges pending for a misdemeanor, felony or major traffic violation? Yes (explain) No
If yes, have you ever had such convictions expunged?

One of the requirements of employment is that all **instructors** licensed by the Teachers Standards and Practices Commission have complied with ORS 181.539, and all **instructors** not requiring licensure have complied with OAR 581-022-1730 with respect to fingerprinting.

Do you agree to comply with whichever rule covers you? Yes No

OCCUPATIONAL HISTORY

List positions held, starting with the most recent. Use additional paper as needed.

Dates From:	Employer & Address	Employer Phone Number
To:	Position held & summary of duties	
Dates From:	Employer & Address	Employer Phone Number
To:	Position held & summary of duties	
Dates From:	Employer & Address	Employer Phone Number
To:	Position held & summary of duties	

TEACHING PHILOSOPHY

Describe your philosophy of classroom instruction. Attach a separate sheet if necessary.

