How to Sort & Prepare Your Recyclables

White Paper
Includes letterhead, stationery, typing paper, index cards, notebook paper, other non-coated or slick white paper, recycled content white paper; white paper with colored lettering acceptable (No heavily dyed background colors).

Colored Paper/Office Pack
**In Housing, this material is accepted w/ low-grade paper**
Includes any colored/white paper with labels and/or tape, envelopes with plastic windows, post-it-notes, manila folders & envelopes, NCR paper, fax paper, recycled content colored paper (No neon, deep dark dye shades or goldenrod/mustard colored paper in this category)

Low Grade Paper
Neon colored paper & deep dark dye shades, goldenrod, glossy paper, magazines, paperboard (cereal box type paper), paper bags, 100% unbleached and other questionable paper.

Computer Paper
Includes all continuous form paper, white and barred paper (i.e. green & blue bar)

Newspaper
Includes daily newspapers (Inserts Okay)

Books
Place next to recycling bins and label them for recycling.

Glass (Bottles & Jars)
Rinse and separate into clear, brown, and green glass if indicated.

Metal (Steel cans & Aluminum)
Rinse, flatten & remove labels.

Plastics #1-#7
Rinse and flatten.

Cardboard Boxes (Corrugated)
Corrugation: Two layers of paper separated by a third wavy layer. Empty and flatten (No wax coated boxes).

Drink Box Containers
Rinse and flatten.

Tennis Ball Cans
Recycling receptacles located at tennis courts on campus.

Pop Can Pull Tabs
Located at certain locations by request only. Pull tabs are being collected and donated to the Albany Kidney Dialysis Center, which redeems the value of the aluminum for use towards expenses for dialysis patients.

* BE AWARE, RECYCLE WITH CARE *

RECYCLING LOCATIONS

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<th>Residence Halls</th>
<th>Academic Buildings</th>
<th>E.M.U. (Survival Center)</th>
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<th>Loading Docks</th>
<th>Residence Hall &amp; Campus Kitchens</th>
<th>P.D.O.’s (Public Drop-off Sites)</th>
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* If you live in a Residence Hall, ask your R.A. where the recycling bins are located.

Other Special Categories Available in Selected Locations

* Colored/Low-Grade Mix
* Bottles and Cans
* Drink Box Containers
* Tennis Ball Cans
* Pop Can Pull Tabs

* BE AWARE, RECYCLE WITH CARE *
Other Recycling Programs

R.O.S.E. (Reusable Office Supply Exchange)
Pick-up/dropoff surplus office supplies *FREE* Available to all faculty, staff, administrators, GTF’s & student groups. Located in 182 PLC. You have access to a key via the English dept. located in 118 PLC 8-5, except closed 12-1pm.

Special Events Recycling
Recycling services available at all campus conferences, athletic events, festivals, faires, etc. Contact 346-0926 for more information.

Stop The Junk Mail Coupons
Located in the EMU post office and all Residence Halls area desks. Fill out and return the provided form to reduce the amount of unnecessary mail that you receive.

Office Cleanouts
Plan ahead if you are going to recycle large amounts of material. Please contact Paper Recycling @ 346-5275 to arrange for added collection bins and extra pick-ups.

Deskside Recycling
Campus Recycling offers deskside recycling receptacles. Please empty these containers into central locations in your area. Contact 346-5275 to request one.

Program Tours
Curious about where your recyclables go and the processes which they go through? Call the Campus Recycling Program Manager @ 346-1529 to arrange for a tour.

Phone Books
Contact Paper Recycling @ 346-5275 to arrange a pick-up of 25 or more phone books. If you have a small department, please wait and collect as many as you can, then contact us.

Laser Cartridge Recycling
There are several vendors who are collecting laser cartridges for recycling. Purchasing remanufactured cartridges saves money and resources. Check with your laser cartridge vendor for this service, or contact the Program Manager @ 346-1529.

Surplus Furniture & Materials Exchange
Pick up and drop off office furniture for Reuse. Also, materials exchange e-network available. For more information contact Property Manager @ 346-3163.

Recycling Facts/Tips
*The average American uses 650 lbs of paper a year.
* One ton of paper from recycled pulp saves 17 trees, 3 cubic yards of landfill space, 7000 gallons of water, 4200 kWh (enough to heat the average home for half a year), 390 gallons of oil, and prevents 60 pounds of air pollutants. (Courtesy of Weyerhaeuser)

**Remember that you make a difference**
If everyone at the University of Oregon reused a refillable mug once a day, we’d save: 20,000 disposable cups a day, 140,000 a week and 7.2 million disposable cups a year.

REDUCE your consumption
- Buy products with less packaging
- Make double-sided copies
- Buy recycled products when possible

REUSE what you have
- Reuse grocery bags
- Use refillable containers

RECYCLE everything that you can and eliminate solid waste.

USE WISELY, PAPER = TREES

For further information about the Campus Recycling Program, or if you have suggestions, feedback or comments, contact:
Campus Recycling Mgr 346-1529
Housing Recycling 346-0929
Paper Recycling 346-5275
Student Recycling 346-0926

Campus Recycling at the University of Oregon

Reduce, Reuse & Recycle

BUY RECYCLED PRODUCTS SO WE CAN RECYCLE THE PRODUCTS WE BUY!