

Educational Program Record

(Please print clearly or type)

Chapter: _____ Date: _____ Term: _____

Speaker/Presenter (include title): _____

Number of Members: _____ Members in Attendance: _____

Goal of the Presentation: _____

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1. Write a brief summary of the content of the presentation (one paragraph, use the back of this page).
 2. Describe two things the chapter learned at the presentation (use back).
 3. Please tell us if you felt this was a quality speaker or presentation and if it should be included on future lists of approved social issues (use back).
 4. Include a copy of the thank you letter from the chapter to the speaker.
 5. Please include any handouts from the presentation.

Signed: _____ Date: _____
Chapter officer in charge of social issues

Signed: _____ Date: _____
Chapter President

Signed: _____ Date: _____
IFC/PHC Vice President of Education

Signature of Speaker: _____

Title/Office: _____

Phone Number: _____ E-mail: _____

Please return this form and attached documents to the Vice President
Education box in the Holden Leadership Center; Greek Life, Erb Memorial
Union, Suite 5; 1228 University of Oregon.
(541) 346-1146