



UNIVERSITY OF OREGON

School of Music and Dance

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MarAbel B. Frohnmayer Music Building
961 E. 18th Ave. Eugene OR 97403-1225



GRADUATE RECITAL SCHEDULING FORM: I

Degree Recitals may be tentatively scheduled following these guidelines. **HOWEVER**, students will receive final confirmation of recital dates via email from the Calcium scheduling program.

For degree recitals:
Fall termafter August 1st
Winter termafter mid-November
Spring term.....after Beginning of Winter term

Please see "Procedures and Policies for Music Graduate Students" regarding recital policies.

1. Secure possible recital dates from list posted on room 160 according to schedule listed above.
2. Complete both sides of this form and submit to Music Graduate Office, room 154.
3. After approval of this form by the Music Graduate Office, you will receive notification of a selected recital date via Calcium scheduling program. Recital fee is paid at this time.
4. Recital date will be confirmed by scheduling office when the jury is successfully passed.

Applications will be processed in order of receipt.

Received: _____

Name: _____ Phone: _____ E-mail: _____

DATE OF APPLICATION: _____ (For office use only: Date on hold Fee paid Confirmed)

TYPE OF RECITAL REQUESTED: (check one) Doctoral Master's

LIST FOUR PREFERRED DATES AND TIMES FOR YOUR RECITAL IN ORDER OF PREFERENCE:

	Month	Day	Time
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

SPACE REQUESTED: (check one)

- Beall Concert Hall (degree recitals only)
- Other _____
(Graduate recitals off-campus require the Graduate Committee and Graduate Director's approval.)

Will not be accepted without Part II (see reverse)

REQUIRED SIGNATURES (if applicable):

Recording Engineer: _____

(Recitals are automatically scheduled for recording. Signature is required for additional electronic needs only.)

Harpichord/Organ: _____

(see Barbara Baird, room 256)

(Revised 12/14/2006)

