



UNIVERSITY OF OREGON

Music Graduate Admissions

School of Music and Dance
1225 University of Oregon
Eugene OR 97403-1225

Fax: (541) 346-0723 • (541) 346-5664 • gradmus@uoregon.edu • music.uoregon.edu

Letter of Recommendation Form

Please return this form directly to the above address.

Part A: To be completed by the applicant: Please complete the information requested below and give this form to an appropriate person who is familiar with your educational background and abilities. *Please Type or Print.*

Applicant's Name: Last _____ First _____ Middle _____

Field of Study: _____ Degree Objective: Master's Doctoral

Supporting area, if doctoral: _____ Instrument or Voice Type: _____
If applicable

Purpose of this Recommendation (check one or both): Admission Graduate Teaching Fellowship

OPTIONAL

"I expressly waive any rights I might have to have access to this recommendation under the **Family Educational Rights and Privacy Act of 1974** and the **University of Oregon Student Record Policy**, or any other law, regulation or policy. I understand that the University of Oregon does not require me to execute this waiver and is willing to review my application whether or not I sign it."

Date: _____ Signature: _____

Part B: To be completed by the person making the evaluation:

Please note: As required by the **Family Educational Rights and Privacy Act of 1974** and the **University of Oregon Student Record Policy**, a student may elect to waive or not to waive the privilege of viewing this recommendation form. If the student has not signed the above waiver, you should consider this form to be non-confidential.

We request that you use this form on this and the next page for your recommendation and return it directly to the School of Music and Dance address at the top of this form. If you need room for additional comments, please feel free to attach an additional page. **For applicant to be considered for scholarships and graduate teaching fellowships, this recommendation must be postmarked by January 15.**

1. Please rate the applicant on the qualities listed below. Use as your standard of comparison, other students in this field at your institution.

	Upper 1%-2%	Upper 5%	Upper 10%	Upper 25%	Upper 50%	Upper 75%	No Basis for Judgment
Intellectual ability							
Independence of thought							
Musicianship							
Writing skills							
Effectiveness of oral communication							
Motivation							
Judgment and maturity							
Collegiality							
Potential for success in chosen field							

In what capacity do you know the applicant? _____

How long have you known the applicant? _____

Please complete both pages

2. Please assess the applicant's qualifications and promise as a music graduate student and/or graduate teaching fellow (or attach a letter).

(Continue on additional sheet if necessary)

3. Concerning this applicant for graduate admission, I make the following recommendation:

- Strongly recommend
- Recommend
- Recommend with reservations
- Do not recommend

Potential of the applicant as a graduate teaching or research fellow:

- Exceptional
- High
- Adequate
- Low
- No basis for judgment

Comments:

RECOMMENDER:

Signature: _____ Date: _____

Name: _____ Title: _____
Please print

Institution: _____ Phone: _____

Address: _____ E-mail: _____

City: _____

State: _____ Zip: _____

The Faculty of the School of Music and Dance appreciate your assistance.

DO NOT RETURN TO APPLICANT. Please mail directly to: **MUSIC GRADUATE ADMISSIONS
SCHOOL OF MUSIC AND DANCE
1225 UNIVERSITY OF OREGON
EUGENE OR 97403-1225**

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