



UNIVERSITY
OF OREGON

SCHOOL OF MUSIC AND DANCE
Music Graduate Office

(541) 346-5664 • gradmus@uoregon.edu • music.uoregon.edu

Music Graduate Application Doctoral Programs

Contents

1. Introduction
2. Doctoral Degrees Offered
3. Application Process
4. Submission Requirements
5. Auditions
6. Music Scholarships and Graduate Teaching Fellowships
7. Graduate Entrance Exams

Forms included in this packet

- Application for Admission: Doctoral
- Letter of Recommendation Form

Also included

- Graduate Audition Requirements
- General UO Financial Aid Programs Available to Graduate Students
- FAQs about the Application Process

MAILING ADDRESS (FOR U.S. POSTAL SERVICE MAIL)

Graduate Admissions Assistant
School of Music and Dance
1225 University of Oregon
Eugene OR 97403-1225

PHYSICAL/SHIPPING ADDRESS (FOR FEDEX, UPS, ETC.)

Graduate Admissions Assistant
School of Music and Dance
961 E 18th Ave
Eugene OR 97403-1225

Contact: Admissions Assistant

E-mail: gmusadm@uoregon.edu

Phone: (541) 346-5268 (541) 346-0723 (fax)

Web: <http://music.uoregon.edu>

1. Introduction

The School of Music and Dance (SOMD) began as the Department of Music in 1886. It became the School of Music in 1900 and was admitted to the National Association of Schools of Music in 1928. The standards of the school are in accordance with those of the association. The School of Music and Dance is a professional school in a university setting. It is dedicated to furthering creativity, knowledge, pedagogy, and performance in music and dance and to preparing students for a variety of professions in these fields.

In 1986 the School of Music and Dance celebrated its 100th year as part of the University of Oregon (UO). During its first century on campus it grew to become the only full-range professional school of music in the Oregon University System of Higher Education. Today it is widely regarded as one of the major music institutions of the Western United States. It is one of about 50 public and private music schools offering doctorates and only one of three public West Coast music schools offering comprehensive programs through the doctoral level.

Facilities include one of the nation's finest chamber music settings—Beall Concert Hall, a comprehensive Music Services section of the Knight Library, two pipe organs (including the internationally renowned organ in Beall Concert Hall by Jürgen Ahrend of Germany), five Steinway concert grand pianos, and a computer lab that offers students a variety of music notation and sequencing software programs. And for qualified students, there are three computer-music studios containing the most recent music technology including programs for an array of synthesis techniques, algorithmic composition, MIDI sequencing and composition, and digital recording and editing in a fully automated mixing environment.

In 2008, two new wings were added to the Marabel B. Frohnmayer Music Building, containing state-of-the-art, acoustically isolated teaching studios, classrooms, and practice rooms, increasing the

square footage of the music building by 50 percent. The Leona DeArmond academic wing provides new teaching studios for the Suzuki Strings Program, a new music education teaching lab, 28 new faculty teaching studios, plus new classrooms and practice rooms. The Thelma Schnitzer performance wing contains a symphony-size rehearsal hall, dedicated rehearsal spaces for jazz studies and percussion studies, plus a new recording studio and additional practice rooms. Significant renovations were also made to the existing facilities.

2. Doctoral Degrees Offered

Applicants for all doctoral programs **must** apply and be admitted in **both** a primary and a supporting area.

Doctor of Musical Arts (D.M.A.) Primary Areas in:

- Composition
- Performance
 - Brass:** euphonium, horn, trombone, trumpet, tuba
 - Percussion**
 - Piano** (solo)
 - Strings:** cello, viola, violin
 - Voice**
 - Woodwinds:** bassoon, clarinet, flute, oboe, saxophone

Doctor of Philosophy (Ph.D.) Primary Areas in:

- Composition*
- Music Education
- Musicology
- Music Theory

Doctoral Supporting Areas:

- Arts Administration
- Collaborative Piano
- Composition
- Conducting, Choral
- Conducting, Wind Ensemble
- Ethnomusicology
- Historical Performance Practice
- Intermedia Music Technology
- Jazz Studies (Arranging or Performance emphasis)
- Multiple Woodwinds
- Music Education
- Musicology
- Music Theory
- Performance
- Piano Pedagogy
- Violin and Viola Pedagogy

* *Ph.D. applicants in composition must choose one of the following as a supporting area: ethnomusicology, intermedia music technology, music education, musicology, or music theory.*

The degree programs in music are accredited by the National Association of Schools of Music.

A bachelor's degree is required for admission to graduate programs at the University of Oregon. If your undergraduate degree is not in music, your admission status will be as a conditional doctoral and you will be required to complete a series of undergraduate courses, determined by a review of your transcript(s).

3. Application Process

Application for admission is a two-fold process: you must apply to the University of Oregon and to the School of Music and Dance. It is not possible to consider an application for admission until all supporting documents are received. Auditions are required for some areas and are explained in **Section 5, Auditions**.

To ensure that you submit all required parts of the application, please read all instructions below carefully and complete the following steps. The priority deadline to be considered for Graduate Teaching Fellowships (GTF) and for scholarships is January 2. Submitted materials must be postmarked no later than January 2.

When mailing documents to the School of Music and Dance, please use the following address:

Graduate Admissions Assistant
School of Music and Dance
1225 University of Oregon
Eugene OR 97403-1225

When mailing documents to the University of Oregon Office of Admissions, please use the following address:

Office of Admissions
1217 University of Oregon
Eugene OR 97403-1217

STEP 1: UNIVERSITY OF OREGON GRADUATE APPLICATION

- Submit an on-line application.** Go to http://gradweb.uoregon.edu/online_app/application/guidelines.htm. The on-line application requires that you pay the \$50 application fee by using a Visa or MasterCard or electronic funds transfer from a checking account. When you apply online, your application is automatically sent to the UO Admissions Office and to Graduate Admissions in the School of Music and Dance. There is no need to send a paper copy. If you are unable to complete an on-line application, please contact gusadm@uoregon.edu.

If you have attained or will attain a master's degree at the University of Oregon, do not complete an on-line application. Instead, submit a *Permission to Re-Register in the Graduate School* form, available at <http://gradschool.uoregon.edu/pdf/permissionReregisterGS710.pdf>.

STEP 2: SCHOOL OF MUSIC & DANCE APPLICATION

- Read through and complete this *Graduate Application Packet*, available from the music website (<http://music.uoregon.edu>) or by U.S. mail by contacting gmusadm@uoregon.edu.
- Submit all supporting application materials outlined under **Section 4, Submission Requirements**, to SOMD unless otherwise noted.

4. Submission Requirements

OFFICIAL TRANSCRIPTS

Please note it is the responsibility of the applicant to see that transcripts are supplied to **both** SOMD and UO Admissions. Request transcripts early enough to meet deadlines. If a degree is granted after the application is submitted, an additional transcript showing the posted degree must be submitted. You do not need to send transcripts showing course work or degrees earned from the University of Oregon. Transcripts that are not in English must be accompanied by an official translation.

Send one set of sealed, official transcripts showing degrees awarded from all colleges or universities where you *earned degrees* to UO Admissions.

and

Send one set of sealed, official transcripts showing all course work and any degrees awarded from all colleges or universities *previously attended* to SOMD.

LETTERS OF RECOMMENDATION

You must have three written recommendations submitted on your behalf. They should be from persons who know your professional and personal qualifications, at least one of which should be from a professor in your proposed area of study. Recommendations must be signed, sealed, and **sent by the recommender directly to SOMD**. If you have attained or will attain a master's degree from the University of Oregon, you need only two letters.

Provide a copy of the enclosed *Letter of Recommendation Form* to each recommender after you have filled in the applicant information on the form. *You may need to remind your recommenders of the January 2 deadline, especially if you wish to be considered for Graduate Teaching Fellowships or music scholarships.*

INTERNATIONAL STUDENT FINANCIAL INFORMATION

International students only: U.S. Government regulations require that the University of Oregon verify the availability of sufficient financial support for non-immigrant students before a Certificate of Eligibility (Form I-20) can be issued. If you are a non-immigrant student, you must submit supporting financial documents and bank statements to the **UO**

Office of Admissions (see page 2). If you will be sponsored by an agency or government, you need to have proof of financial support sent from the sponsoring agency. *Do not send it to the School of Music and Dance.*

ENGLISH LANGUAGE PROFICIENCY REQUIREMENTS

Non-native English speakers only: A satisfactory command of the English language is required for admission to the University of Oregon. Applicants whose native language is not English must show proof of language proficiency through one of the following three methods:

1. Submit an acceptable score from the Test of English as a Foreign Language (TOEFL) examination, currently offered in paper-based (written) or internet-based formats. Minimum scores acceptable are 600 on the paper-based test or 100 on the internet-based test. The UO Office of Admissions will accept either an electronic score from ETS or an official paper copy.
2. Submit an acceptable score from the International English Language Testing System (IELTS) examination. The minimum IELTS (academic module) overall band score for graduate admission is 7.0.
3. Submit degree transcripts proving that you have received a bachelor's degree or higher from an accredited U.S. institution or from an institution in the following countries: Australia, Canada (excluding Quebec), Ireland, New Zealand, or the United Kingdom.

Send one of these documents to the **UO Office of Admissions**. You cannot be admitted without proving English language proficiency by one of these methods.

APPLICATION MATERIALS

REQUIRED OF ALL DOCTORAL APPLICANTS

Submit the following documents to the SOMD. *Please include your name on each item.*

- SOMD Application Form**
- Statement of Purpose** for music graduate study that includes (1) the primary and supporting areas to which you wish to be admitted (chosen from the list above), (2) a summary of academic studies to date, (3) the purpose of further study, and (4) a definition of career goals and plans for career development.
- Sample of Recent Scholarly Writing**, such as a term paper, major research project, analysis paper, or *part* of a thesis (do *not* send entire thesis).
- Graduate Record Examinations (GRE)** scores from the general test (verbal, quantitative, analytical)

- Concert or Recital Programs** — copies from recent events (optional for intermedia music technology, musicology, music theory, and piano pedagogy).
- Any other materials you believe will be of interest** to the School of Music and Dance for graduate admissions.
- Additional materials for specific programs** (find your degree programs below)

REQUIRED MATERIALS FOR SPECIFIC PROGRAMS

Supporting Area in Arts Administration

This supporting area is administered by the Arts and Administration Program in the School of Architecture and Allied Arts.

- Additional arts administration application and requirements available at <http://aad.uoregon.edu>

Supporting Area in Collaborative Piano

- Audition on campus (or recent high-quality recording, preferably CD[†] or DVD). See *Graduate Audition Requirements* information on pages 13–15.

- Repertoire list

NOTE: Any student admitted on the basis of a recorded performance must perform a placement audition upon arrival on campus to begin studies.

Primary or Supporting Area in Composition

- Portfolio, including representative scores and CD[†], DVD, or tape recordings of original compositions
- List of compositions
- List of performances of compositions

Supporting Area in Conducting (Choral or Wind Ensemble)

- Evidence of two years of successful conducting experience
- Conducting audition
- DVD[†] or videotape, if available, of conducting skills

Supporting Area in Intermedia Music Technology

This program is directed toward students who wish to pursue creative careers in music technology and who wish to pursue work in association with other artistic disciplines. The program is not oriented toward the vocational training of recording engineers, or related technicians. Please be sure to visit the IMT website. It contains comprehensive information about the IMT program and department: <http://www.uoregon.edu/~fmo/mastersthesis.html>.

- Audio recordings of recent compositions (at least 3), one of which may be in a film or video format. Audio recordings should be in a DAT or CD form; video recordings should be in DVD, QuickTime,

[†] A DVD needs to be encoded for area/region 1. Use one of the following formats: QuickTime, AVI, or MP4/M4V

- AVI or 1/2 inch VHS form. Evidence of work in collaborative contexts enhances the application.
- Statement of one to two pages that describes (a) your experience with electronic and computer music instruments, audio recording, and/or other related software equipment; (b) your experience working in other artistic disciplines and in collaborative projects; and (c) your reason for wanting to enroll in this degree program. This statement is in addition to the one requested for general admission.
- Summary of all creative, professional and academic work related to the IMT degree.
- List of all software and hardware with which you have worked indicating level of expertise.

Please also see:

http://darkwing.uoregon.edu/~gradmus/Adm_Req_IMT_Doct.pdf

Supporting Area in Jazz Studies

- Preliminary audition CD, DVD[†], or tape. Live audition, if selected. All candidates must submit a preliminary audition recording by January 1. DVD, CD, cassette or videotape only: 15 to 20 minutes; recordings must focus on the applicant and not supporting musicians; three or four pieces in varied styles (ballad, swing, straight 8th, etc.) that demonstrate improvisation skills.
- Repertoire list

In addition, for jazz arranging emphasis:

- Representative scores and recordings of arrangements and/or jazz compositions: complete scores (with accompanying recording) of compositions and/or arrangements of two selections for jazz ensemble. At least one of these pieces should be scored for a large ensemble (10 or more pieces).

Jazz faculty will review preliminary recordings and scores within two weeks of the date they are received. (**Please note:** For your own personal travel considerations, it may be necessary to submit preliminary audition materials earlier than the January 1 deadline.) Please also see http://darkwing.uoregon.edu/~gradmus/Adm_Req_Jazz.pdf.

Supporting Area in Multiple Woodwinds

- Audition on campus (or recent high-quality recording, preferably CD[†] or DVD). See *Graduate Audition Requirements* information on pages 13–15.
- Repertoire list

NOTE: Any student admitted on the basis of a recorded performance must perform a placement audition upon arrival on campus to begin studies.

[†] A DVD needs to be encoded for area/region 1. Use one of the following formats: QuickTime, AVI, or MP4/M4V

Primary area in Music Education

- Evidence of three years of successful full-time music teaching in either elementary or secondary school or both
- DVD[†] or videotape of teaching
- CD, DVD, or tape recording of performances where applicable
- Interview with faculty

Supporting area in Music Education

- Evidence of two years of successful full-time music teaching in either elementary or secondary school or both
- DVD[†] or videotape of teaching
- CD, DVD, or tape recording of performances where applicable
- Interview with faculty when visiting campus for primary area

Primary or Supporting Areas in Musicology, Ethnomusicology, or Historical Performance Practice

- Two writing samples exemplifying your scholarship and research ability (one of which will satisfy Application Materials above)

In addition, for Historical Performance Practice:

- Optional recent high quality CD[†], DVD, or tape recording of performance

Primary or Supporting Area in Music Theory

- Two papers (one of which will satisfy Application Materials above) exemplifying your scholarship and ability to develop a single, coherent line of reasoning and your ability to analyze tonal or atonal music or both
- (Primary area only) Take the Music Theory Qualifying Examination, which is administered by proctor and is scheduled individually. Arrange for a proctor (generally one of your professors) to contact Dr. Jack Boss (jfboss@uoregon.edu) by the deadline, and indicate their willingness to proctor the exam.

Primary and Supporting Areas in Performance

- Audition (or recent high-quality recording, preferably CD[†] or DVD). See *Graduate Audition Requirements* information on pages 13–15.
- Repertoire list

NOTE: Any student admitted on the basis of a recorded performance must perform a placement audition upon arrival on campus to begin studies.

Supporting Area in Piano Pedagogy

- Audition (or recent high-quality recording, preferably CD or DVD). See *Graduate Audition Requirements* information on pages 13–15.
- Repertoire list

[†] A DVD needs to be encoded for area/region 1. Use one of the following formats: QuickTime, AVI, or MP4/M4V

- DVD or videotape showing instruction of a beginning level student and an intermediate/advanced level student

NOTE: Any student admitted on the basis of a recorded performance must perform a placement audition upon arrival on campus to begin studies.

5. Auditions

Auditions are required for all performance primary or supporting areas and piano pedagogy and are by invitation for jazz studies majors. General guidelines and specific requirements for auditions are outlined on pages 13–15 and available at <http://darkwing.uoregon.edu/~gradmus/Gradaudreq.pdf>

If you wish to be given priority consideration for scholarships and Graduate Teaching Fellowships, you must audition by February 13, 2010, and have all application materials postmarked by January 2, 2010.

For 2010–11 admission, our audition dates are:

- **Saturday, January 30**, all instruments and voice (*Note: the Graduate Music Entrance Exams will be offered*)
- **Saturday, February 13**, piano and voice only

To request an audition time, check the Audition Reservation section of the Admissions Checklist (page 7) and submit with your application materials; or call 541-346-5268 or e-mail gmusadm@uoregon.edu to secure an audition time. If you are unable to audition on one of these dates, some auditions may also be arranged by special appointment with area faculty.

6. Scholarships and Graduate Teaching Fellowships (Optional)

This application for admission also may act as an application for School of Music and Dance music scholarships and Graduate Teaching Fellowships (GTF). A summary of the financial assistance programs that are available at the university from sources other than the School of Music and Dance is available on page 16. Application for General University Scholarships, U.S. government loans and grants, work-study assistance, and other general financial assistance must be made through the UO Student Financial Aid Office.

To be assured consideration, your admissions application and accompanying materials must be postmarked by January 2 and any required auditions completed by February 13. Most SOMD awards are given in March and April for the next academic year.

Music Scholarships: Although a large portion of scholarship funds is allocated for undergraduate study, limited scholarship funding is also available for graduate students. For performance applicants, auditions are required both for admission to the School of Music and Dance and for scholarship

award determination. A single audition may serve both purposes. If you would like to be considered for a Music Scholarship, check the appropriate box on the second page of the admissions application form.

Music Graduate Teaching Fellowships: A number of graduate teaching fellowships are available on a competitive basis for qualified graduate students. Award of a GTF is for one academic year at a time. Recipients teach or assist with School of Music and Dance activities in a variety of areas. In addition to the graduate teaching fellowship stipend, tuition is paid by the university and a health insurance plan is covered. If you would like to be considered for a Graduate Teaching Fellowship, complete the last section of the admissions application. Feel free to add a résumé or any supporting information not previously submitted. You must be qualified in the areas that you indicate.

If you wish to be considered for a music theory GTF position, you **must** make arrangements to take the Theory Qualifying Exam. For non-UO students, this exam is available only by proctor and is scheduled individually. And, the exam must be completed by January 29. Contact jfboss@uoregon.edu for details and scheduling. A study guide for this exam is available at <http://darkwing.uoregon.edu/~gradmus/TheoryStudyGuide.pdf>.

If you wish to be considered for the Eugene Symphony Orchestra (ESO) String GTF positions, please download the audition requirements sheet at <http://darkwing.uoregon.edu/~gradmus/ESOGTF.pdf>.

NOTE: Non-native speakers of English who accept Graduate Teaching Fellowships must take a test of

their English speaking ability. The following tests and minimum scores are accepted.

Test of Spoken English (TSE)	50
Internet Based (IBT) TOEFL Speaking Score	26
Speaking Proficiency English Assessment Kit (SPEAK) (must be taken at UO)	50

If you score below the minimum scores, you will be required to attend language support classes (at no additional charge) and may be subject to limitations on the kinds of activities you may carry out as a GTF. The TSE is available at many TOEFL testing sites. If a TSE score is not submitted before arriving on campus, you must take the SPEAK test administered at the University of Oregon prior to the first term of GTF appointment.

7. Graduate Entrance Exams

Once you are admitted to a graduate music degree program, you are required to take basic proficiency examinations in Music Theory/Aural Skills and Music History at the beginning of your first term of enrollment. These examinations are given on or before the first day of classes Fall, Winter, Spring, and Summer terms and during the graduate audition weekend. If you do not pass the examinations (or portions thereof), you will be required to enroll in the appropriate review course(s) the first time the course(s) are offered. Successful completion of the course(s) will then satisfy the requirement. A study guide is available on the web at http://darkwing.uoregon.edu/~gradmus/Study_Guide.pdf.



Complete and submit this checklist with your application and supporting materials.
Please include your name on each item.

SCHOOL OF MUSIC AND DANCE
Music Graduate Office

Admissions Checklist

Name: _____

TO BE COMPLETED ON-LINE BY YOU:

- UO Graduate Application

TO BE MAILED DIRECTLY BY YOU:

- Music Graduate Application
- Statement of Purpose
- Sample(s) of scholarly writing
- Concert or recital programs (optional for intermedia music technology, musicology, music theory and piano pedagogy)
- Additional materials as outlined by specific area
- If applicable:* International Student Financial Information (to UO Admissions)

TO BE MAILED BY OTHERS AT YOUR REQUEST:

- Copies of transcripts (to SOMD and to UO Admissions)
(If you have sealed official transcripts, you may send those yourself.)
- Letters of recommendation
- GRE Scores from the general test (verbal, quantitative, analytical)
- If applicable:* TOEFL or IELTS score (to UO Admissions)

**AUDITION RESERVATION FOR
PERFORMANCE PRIMARY AND SUPPORTING AREAS**

Please reserve a time for me to audition on:

- January 30, 2010 (all instruments and voice)
- February 13, 2010 (piano and voice only)
(Piano and voice may indicate 1st and 2nd choice of dates)

A confirmation will be sent to you with the date and time.

APPLICATION MATERIALS SUGGESTIONS:

- Staple multi-page items (e.g., your two-page application form, statement of purpose, or sample of scholarly writing).
- Type or print your name on each item.
- Do not use special binders or covers; they take up file space and your materials may be removed.

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for double-sided printing.



UNIVERSITY OF OREGON

SCHOOL OF MUSIC AND DANCE
Music Graduate Office
(541) 346-5664 • gradmus@uoregon.edu • music.uoregon.edu

Application for Admission: Doctoral

And for consideration for Music Scholarships and Graduate Teaching Fellowships (GTF)

Application Deadline: Postmarked by **January 2** (for priority consideration) **Date:** _____

APPLICANT INFORMATION

IMPORTANT: Please indicate best contact method: email (preferred) postal mail phone

Name: Last First Middle

Current Address: Number and Street City & State Country Zip Code/Postal Code

Phone No.: Country/City Code/Area Code & Number E-mail Address

Permanent Address: Number and Street City & State Country Zip Code/Postal Code

DEGREE PROGRAM INFORMATION

Degree Program: Primary Area Instrument (if Performance) Degree: **DMA or PhD**

Supporting Area (Required) Instrument (if Performance) or Emphasis (if Conducting or Jazz) Desired Term of Entry

ACADEMIC WORK

List below, in chronological order, complete information concerning every post-secondary institution you have attended.

Full Name of Institution	Location	Dates of Attendance	Major	Degree	Date Awarded/Expected

Undergraduate: Major field of specialization: _____
Other fields of specialization: _____

Graduate: Major field of specialization: _____
Other fields of specialization: _____

Preparation in foreign languages: _____

PLANS FOR GRADUATE STUDY

Curricular interests: _____

Research interests: _____

EXTRACURRICULAR INTERESTS

List intellectual interests and activities (e.g., positions of leadership held, memberships in organizations, prizes or honorable mentions earned):

WRITINGS (IF ANY)

Theses (give titles of senior, honors, or master's theses):

Publications (give titles, co-authors, publications, and dates):

TEACHING

Teaching or relevant experience:

INTERNATIONAL TRAVEL

Give approximate dates:

OTHER INFORMATION

Include here any other information that you think pertinent (e.g., military service, international exchanges, work experience):

SCHOLARSHIP AND GRADUATE TEACHING FELLOWSHIP CONSIDERATION

Please consider me for: MUSIC SCHOLARSHIP
(check all that apply) GRADUATE TEACHING FELLOWSHIP (Complete this next section)

I would like to be considered for a GRADUATE TEACHING FELLOWSHIP in the following area(s) (please indicate only those areas for which you are qualified):

<input type="checkbox"/> Athletic Bands	<input type="checkbox"/> Music Education (specify area)
<input type="checkbox"/> Collaborative Piano	<input type="checkbox"/> Band <input type="checkbox"/> Choral <input type="checkbox"/> Elementary <input type="checkbox"/> String
<input type="checkbox"/> Composition	<input type="checkbox"/> Musicology
<input type="checkbox"/> Conducting: <input type="checkbox"/> Choral <input type="checkbox"/> Instrumental	<input type="checkbox"/> Music Theory (Qualifying Exam Required)**
<input type="checkbox"/> Ethnomusicology	<input type="checkbox"/> Opera Workshop Pianist
<input type="checkbox"/> Eugene Symphony String Positions*	<input type="checkbox"/> Performance (Instrument/Voice): _____
<input type="checkbox"/> <input type="checkbox"/> Violin <input type="checkbox"/> Viola <input type="checkbox"/> Cello	<input type="checkbox"/> Piano Pedagogy
<input type="checkbox"/> Intermedia Music Technology	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Jazz Studies	

*View the Eugene Symphony Orchestra GTF audition requirements at <http://darkwing.uoregon.edu/~gradmus/ESOGTF.pdf>

Note: You **must make arrangements to take the Theory GTF Qualifying Exam, which is administered by proctor and is scheduled individually. For details and scheduling, contact jfboss@uoregon.edu. A study guide is available at <http://darkwing.uoregon.edu/~gradmus/TheoryStudyGuide.pdf>



UNIVERSITY OF OREGON

Music Graduate Admissions

School of Music and Dance
1225 University of Oregon
Eugene OR 97403-1225

Fax: (541) 346-0723 • (541) 346-5664 • gradmus@uoregon.edu • music.uoregon.edu

Letter of Recommendation Form

Please return this form directly to the above address.

Part A: To be completed by the applicant: Please complete the information requested below and give this form to an appropriate person who is familiar with your educational background and abilities. *Please Type or Print.*

Applicant's Name: <i>Last</i>	<i>First</i>	E-mail
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Field of Study: _____ Degree Objective: Master's Doctoral

Supporting area, if doctoral: _____ Instrument or Voice Type: _____
If applicable

Purpose of this Recommendation (check one or both): Admission Graduate Teaching Fellowship

OPTIONAL

"I expressly waive any rights I might have to have access to this recommendation under the **Family Educational Rights and Privacy Act of 1974** and the **University of Oregon Student Record Policy**, or any other law, regulation or policy. I understand that the University of Oregon does not require me to execute this waiver and is willing to review my application whether or not I sign it."

Date: _____ Signature: _____

Part B: To be completed by the person making the evaluation:

Please note: As required by the **Family Educational Rights and Privacy Act of 1974** and the **University of Oregon Student Record Policy**, a student may elect to waive or not to waive the privilege of viewing this recommendation form. If the student has not signed the above waiver, you should consider this form to be non-confidential.

We request that you use this form on this and the next page for your recommendation and return it directly to the School of Music and Dance address at the top of this form. If you need room for additional comments, please feel free to attach an additional page. **For applicant to be considered for scholarships and graduate teaching fellowships, this recommendation must be postmarked by January 2.**

- Please rate the applicant on the qualities listed below. Use as your standard of comparison, other students in this field at your institution.

	Upper 1%-2%	Upper 5%	Upper 10%	Upper 25%	Upper 50%	Upper 75%	No Basis for Judgment
Intellectual ability							
Independence of thought							
Musicianship							
Writing skills							
Effectiveness of oral communication							
Motivation							
Judgment and maturity							
Collegiality							
Potential for success in chosen field							

In what capacity do you know the applicant? _____

How long have you known the applicant? _____

Please complete both pages

2. Please assess the applicant's qualifications and promise as a music graduate student and/or graduate teaching fellow (or attach a letter).

(Continue on additional sheet if necessary)

3. Concerning this applicant for graduate admission, I make the following recommendation:

- Strongly recommend
- Recommend
- Recommend with reservations
- Do not recommend

Potential of the applicant as a graduate teaching or research fellow:

- Exceptional
- High
- Adequate
- Low
- No basis for judgment

Comments:

RECOMMENDER:

Signature: _____ Date: _____

Name: _____ Title: _____
Please print

Institution: _____ Phone: _____

Address: _____ E-mail: _____

City: _____

State: _____ Zip: _____

The Faculty of the School of Music and Dance appreciate your assistance.

DO NOT RETURN TO APPLICANT. Please mail directly to: **GRADUATE ADMISSIONS ASST.
SCHOOL OF MUSIC AND DANCE
1225 UNIVERSITY OF OREGON
EUGENE OR 97403-1225
FAX: 541-346-0723**

For applicant to be considered for scholarships and Graduate Teaching Fellowships, this recommendation **must be post-marked by January 2.**

Graduate Audition Requirements

The purpose of the entrance audition is to provide an opportunity for you to represent as accurately and positively as possible your musical accomplishments and potential. To audition in-person at a time other than the scheduled dates, you will need to contact the individual area chair or professor in the performance or study area to make individual arrangements. **A recording (preferably high-quality CD or DVD format) may be used for conditional admission; however, we encourage you to audition in person if possible.** (If you do send a recording, it needs to be encoded for area/region 1; use one of the following formats: QuickTime, AVI, or MP4/M4V.) All admitted students will be required to perform a live audition during registration week upon arrival on campus.

RECORDED AUDITIONS

All recorded auditions should be on a high quality CD, DVD, or cassette. If you do send a recording, it needs to be encoded for area/region 1; use one of the following formats: QuickTime, AVI, or MP4/M4V. The recording should be accompanied by a complete program, including the title and composer of each piece, and the cassette or disc itself should be clearly labeled with your name, performance area and the date and location the recording was made.

AUDITION CONTENT

You must perform at least two varied selections that best display your tone, technique, and general musicianship. You may choose the music. Memorization is encouraged and, in some cases, required. An accompanist will be provided for vocalists; accompanists are not necessary for any other instrument. For instrumentalists, some sight-reading may be required, and you should be prepared to play all major and minor scales at any tempo for at least two octaves (by memory if possible, but not required). The audition may last 15 to 60 minutes. Please see the following information for specific areas.

Brass: Perform the first movement of a standard concerto or sonata or a comparable piece from the solo repertoire (preferably accompanied) and two or three standard orchestral excerpts. Sight-reading (may include transposition for trumpets and horns, and alto and tenor clefs for trombones) will be required. Knowledge of all major and minor scales is assumed.

Choral Conducting: In addition to an interview, students auditioning for the graduate program in choral conducting will conduct a 15-20 minute rehearsal with the University Singers. Applicants should contact Dr. Sharon Paul at (541) 346-3786 or sjpaul@uoregon.edu to set up a conducting audition and interview time.

Percussion: Perform a marimba or vibraphone solo piece (a four-mallet piece is preferred), a timpani solo piece (a four-drum piece is preferred), a snare drum solo piece, and a drumset improvised solo in the style of jazz, Latin, or fusion. You will also need to sight-read and/or perform orchestral excerpts on the above four instruments.

Piano Performance: Prepare at least thirty minutes of music for the master's audition and forty-five minutes of music for the doctoral audition. A typical audition may include a Bach prelude and fugue, partita or toccata; a complete Beethoven or

Mozart sonata; a major romantic work such as a Chopin ballade, scherzo or sonata; and a work written after 1900 such as Debussy Images or a Prokofiev sonata. The live audition will also include major/minor scales and arpeggios, and sight-reading.

Collaborative Piano: In addition to placement in piano performance, prepare: **1)** The first movement of Beethoven *Spring Sonata*, **2)** Any movement of Prokofiev *Sonata in D Major* (flute/violin), **3)** Puccini "Vissi d'arte," and **4)** Schubert *Fischerweise* (any key).

Piano Pedagogy: Prepare at least thirty minutes of music. A typical audition may include a Bach prelude and fugue; one movement from a classical sonata by Beethoven (except for Op. 49 and Op. 79), Haydn or Mozart; a romantic work; and a work written after 1900. The live audition will also include major/minor scales and arpeggios, and sight-reading.

Strings: All recorded auditions must include a VHS video or DVD (see above for format).

MASTER'S LEVEL: Include one movement of solo Bach, one movement from a major concerto, and a third selection (single movement or short work) of the candidate's choice. Each selection should represent a different historical period. For applicants submitting a recorded audition, a video in VHS or DVD format is required.

Graduate Audition Requirements (continued)

Strings: *continued*

DOCTORAL LEVEL:

- Violin:** 1st movement from either the 4th or 5th Mozart Concerto
1st movement from a concerto from the standard literature (one of these concerto movements must be memorized)
Two contrasting movements from solo Bach (memorized)
A showpiece or Paganini Caprice (Substitutions may be considered on a case-by-case basis)
- Viola:** One movement from a standard 20th century concerto
Two movements from solo Bach repertoire
One additional selection of candidate's choice
- Cello:** One movement from a major concerto (such as Haydn, Dvorak, Schumann, Lalo, or Shostakovich)
Two movements from a Bach Suite
One additional selection of candidate's choice (such as a showpiece or etude)
- Voice:** Perform six selections: an aria from an oratorio, an operatic aria, a song in Italian from the 17th or 18th centuries, a German Lied, a French Mélodie, and a 20th century song in English by a British or American composer. Memorization is required, except for music normally performed with score.

Woodwinds: Perform two or more contrasting works that demonstrate an appropriate level of proficiency. **Flute:** Perform two or more contrasting works that demonstrate an appropriate level of proficiency and three orchestral excerpts of the applicant's choice. Memorization is encouraged. In addition, sight-reading may be requested for the live audition. **Doctoral Supporting Area in Multiple Woodwinds (Flute):** Perform two contrasting movements of separate works that demonstrate an appropriate level of proficiency and two orchestral excerpts of the applicant's choice. Sight-reading may be requested for the live audition.

Jazz Studies: On-campus jazz auditions for select candidates: based upon review of the preliminary recordings, select students will be invited to attend one of the audition days for a live audition before the jazz faculty. Each invited candidate will perform a 20- to 30-minute audition. Applicants should be prepared to perform three or four pieces in varied styles (ballad, swing, straight 8th, etc.) Pieces should be performed by memory including the melody and two or three improvised choruses. Sight-reading: You may be asked to play written lines, interpret chord symbols (where appropriate), and improvise from chord changes on sight. You will be accompanied by members of the jazz faculty. (**Note:** In the absence of a live audition, students may be admitted to the M.Mus. degree on a *conditional basis only*. Full admission may be granted only after a live audition before the jazz faculty.)

General University of Oregon

Financial Aid Programs Available to Graduate Students

These programs require additional applications in offices *other* than the School of Music and Dance.

◆ **General University Scholarships**

General University scholarships are available for both undergraduate and graduate students. These funds are generated by gifts to the University, and recipients are determined by the University Scholarship Committee. Applicants must complete the *University Scholarship Application*, which can be obtained from the **Student Financial Aid Office. Deadline: February 1.**

◆ **United States Department of Education Loans and Grants**

A variety of financial aid programs are available from the U.S. Department of Education. These include the Pell Grant, the Supplemental Educational Opportunity Grant, the Perkins Loan, and the Stafford Loan programs. Applicants must complete a financial aid application. Application forms are available in the **Student Financial Aid Office** and at www.fafsa.ed.gov. For priority consideration, *these forms should be completed and mailed to the processing agency between January 2 and March 1* in order to meet the deadline.

◆ **Work Study**

The College Work-Study program provides federally assisted, part-time jobs to eligible students. Eligibility is determined by financial need, with the amount established by a non-music school financial aid counselor. Applicants must complete a full financial aid application. Application procedures and deadlines are the same as those for the other federal funds. Application forms are available in the **Student Financial Aid Office** (1-800-760-6953). Numerous student jobs are available in the School of Music and Dance; most are *ONLY* available to students with work-study hours. Qualified music students are encouraged to apply for work study for potential employment within the music school. Examples of music work-study jobs are: box-office, stage crew, accounting, music librarian, office worker, program writing, and computer lab monitor. Most music supervisors would prefer to hire a qualified music major, but can only hire one with work-study hours. Most job assignments are made in September, and require a short interview and/or résumé to show experience in related areas. Inquire in the music office early in orientation week.

◆ **Diversity-Building Scholarship Program**

The UO Diversity-Building Scholarship is a Tuition-Remission scholarship with awards ranging from partial to full tuition. The amount of each award is determined by the UO Diversity-Building Scholarship Committee, not the School of Music and Dance. An additional application form is required. Scholarships are potentially renewable for up to fifteen terms for undergraduate and nine terms for graduate students. Specific scholarship requirements must be met to obtain and retain these scholarships. Applicants must be U.S. citizens. The application for the scholarship requires filing all FAFSA paperwork as well as the Diversity-Building Scholarship Application, which has an absolute **January 15 deadline**. The School of Music and Dance encourages its qualified minority applicants to apply for these generous scholarships, and to notify the Music Graduate Office so that materials may be sent to support the application.

For further information and application forms, see the UO Financial Aid and Scholarship website at: <http://financialaid.uoregon.edu/>.



FAQs about the Application Process

What previous academic work is required?

Any student who is admitted to a graduate program in music at the University of Oregon must currently possess the equivalent of a baccalaureate degree in music (e.g., Bachelor of Arts in Music, Bachelor of Science in Music, Bachelor of Music). Certificates and diplomas from music conservatories are not equivalent to baccalaureate degrees. Baccalaureate degrees include a substantial amount of work in general studies such as science, social science, humanities, and the arts.

Are applications only accepted for fall term, or is it possible to apply for other terms?

The UO is based on the quarter system: fall, winter, spring, and summer terms. Applications are accepted for all four terms, but fall term admission is preferred. The priority application deadline for fall term is Jan. 2. Please contact gmusadm@uoregon.edu to determine the deadline for application for winter, spring, and summer terms.

Are applications accepted after the January 2 deadline?

Yes. If you do apply after the January 2 deadline, please be aware that priority consideration for financial aid will be given to applicants who have their materials postmarked by January 2.

Is it possible to apply for a graduate music degree if my undergraduate degree is not in music?

Yes. A student accepted without an undergraduate degree in music will be admitted at the conditional master's level status. Under this status, the student will be required to complete a series of undergraduate music courses. You can find more information at http://music.uoregon.edu/Admissions/grad_admissions.htm. If you have already fulfilled these courses in your previous university work, you may not be required to re-take them.

Is it possible to apply directly to the doctoral program if I have a bachelor's degree but not a master's degree?

Yes. However, you will need three years of full-time graduate study after the bachelor's degree to earn a doctorate.

Are supporting areas required for application to the doctoral program?

Yes. All doctoral applicants must apply for and be admitted to both a primary and a supporting area.

How do I know if my application file is complete?

Use the checklists included in sections three and four of the application packet to keep track of application materials. Note the dates on the checklist when you mail your application materials, send the recommendation forms to your recommenders, and order your transcripts. Verify with recommenders that they have mailed their letters to SOMD.

Finally, you can assure that all materials have been received at the graduate music office by contacting the admissions assistant at gmusadm@uoregon.edu.

What if my TOEFL/IELTS score is below the requirement?

If you do not meet the score requirement you may be admitted conditionally. Students admitted conditionally must begin full-time studies in the American English Institute (AEI) at the University of Oregon.

Graduate students in music will be required to complete all AEI classes through level six coursework.

When you meet the appropriate requirements, you may begin to take music courses full-time. Additional English courses may be required at the discretion of the Director of Graduate Studies.

Is it possible to complete my graduate studies attending summers only?

The master's degree in Music Education is the only program approved for summers-only study.

Is it possible to complete my graduate studies as a part-time student?

Doctoral students must complete at least three (3) years of full-time graduate-level work beyond the baccalaureate degree, of which at least one academic year—the residency year—must be spent in residence on the Eugene campus. Typically the other two years are satisfied by work completed for the master's degree. The residency year is expected to be the first year after admission as a doctoral student.

For a master's degree, the Graduate School requires that a minimum of 30 credits (applicable to degree requirements) be taken on the Eugene campus during at least two terms of study.

All music graduate students, except those enrolled in the Master's in Music Education "summers-only" program, must maintain continuous enrollment (a minimum of three graduate credits each term, excluding summers). However, you are entitled to apply to be on leave from your program for a maximum of three terms.