



DEPARTMENT OF CHEMISTRY

Hourly Time Record

Year: 2013/14 Month-Month: _____

Name: _____

ID: _____

Student Employee Section	
Undergrad Grad (circle one)	
Position: _____ for Course # CH _____	
Supervisor: _____	
Funding: Regular Work Study Tech (circle one)	
Index: _____	
25 hr/wk max domestic, 20 hr/wk max international	
I certify that the hours are accurate and properly reflect work chargeable to the index(es) and funding type shown;	
I understand that work study is partially federally funded;	
for work study, there is no conflict with work/class schedule;	
student is in good standing.	
Supervisor Signature	Date

Employee Signature _____ Date _____

Supervisor Signature _____ Date _____

Remarks:

Day	Continuing from Month:	Hours
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		

Day	Starting on Month:	Hours
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11	Time sheet due today, 91 Klamath	

TOTAL HOURS =

OFFICE USE ONLY- Earnings				
Position #: _____				
Code	Index	Total Hrs	Rate	Total Wages
Total				