Letter of Recommendation Form

Part A: To be completed by the applicant: Please complete the information requested below and give this form to an appropriate person who is familiar with your educational background and abilities. Please Type or Print.

Applicant’s Name: Last                      First                      Middle
Field of Study:____________________________ Degree Objective: □ Master’s □ Doctoral
Supporting area, if doctoral:________________________ Instrument or Voice Type: If applicable
Purpose of this Recommendation (check one or both): □ Admission □ Graduate Teaching Fellowship

OPTIONAL
“I expressly waive any rights I might have to have access to this recommendation under the Family Educational Rights and Privacy Act of 1974 and the University of Oregon Student Record Policy, or any other law, regulation or policy. I understand that the University of Oregon does not require me to execute this waiver and is willing to review my application whether or not I sign it.”

Date: ___________________________ Signature: ___________________________

Part B: To be completed by the person making the evaluation:

Please note: As required by the Family Educational Rights and Privacy Act of 1974 and the University of Oregon Student Record Policy, a student may elect to waive or not to waive the privilege of viewing this recommendation form. If the student has not signed the above waiver, you should consider this form to be non-confidential.

We request that you use this form on this and the next page for your recommendation and return it directly to the School of Music and Dance address at the top of this form. If you need room for additional comments, please feel free to attach an additional page. For applicant to be considered for scholarships and graduate teaching fellowships, this recommendation must be postmarked by January 15.

1. Please rate the applicant on the qualities listed below. Use as your standard of comparison, other students in this field at your institution.

<table>
<thead>
<tr>
<th>Quality</th>
<th>Upper 1%-2%</th>
<th>Upper 5%</th>
<th>Upper 10%</th>
<th>Upper 25%</th>
<th>Upper 50%</th>
<th>Upper 75%</th>
<th>No Basis for Judgment</th>
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<td>Intellectual ability</td>
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<td>Independence of thought</td>
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<td>Musicianship</td>
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<td>Motivation</td>
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<td>Judgment and maturity</td>
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<td>Collegiality</td>
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<td>Potential for success in chosen field</td>
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In what capacity do you know the applicant? ___________________________

How long have you known the applicant? ___________________________

Please complete both pages
2. Please assess the applicant’s qualifications and promise as a music graduate student and/or graduate teaching fellow (or attach a letter).

(Continue on additional sheet if necessary)

3. Concerning this applicant for graduate admission, I make the following recommendation:

- [ ] Strongly recommend
- [ ] Recommend
- [ ] Recommend with reservations
- [ ] Do not recommend

Potential of the applicant as a graduate teaching or research fellow:

- [ ] Exceptional
- [ ] High
- [ ] Adequate
- [ ] Low
- [ ] No basis for judgment

Comments:

RECOMMENDER:

Signature: ___________________________ Date: ___________________________

Name: ___________________________ Title: ___________________________

Institution: ___________________________

Address: ___________________________

City: ___________________________

State: ______________ Zip: ______________

The Faculty of the School of Music and Dance appreciate your assistance.

DO NOT RETURN TO APPLICANT. Please mail directly to: MUSIC GRADUATE ADMISSIONS SCHOOL OF MUSIC AND DANCE 1225 UNIVERSITY OF OREGON EUGENE OR 97403-1225

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